



**TOWNSHIP COMMITTEE REORGANIZATION
TOWNSHIP OF HARRISON
JANUARY 5, 2009 AT 7:00PM**

TENTATIVE AGENDA

I. OPENING:

- A. CALL TO ORDER
- B. ROLL CALL
- C. OPEN PUBLIC MEETINGS ACT STATEMENT
- D. MOMENT OF SILENCE FOR MEMBERS OF OUR ARMED FORCES
- E. FLAG SALUTE

II. DENNIS CLOWNEY, COMMITTEEMAN-ELECT WILL BE SWORN IN AS A MEMBER OF TOWNSHIP COMMITTEE FOR A THREE (3) YEAR TERM, BY GLASSBORO MAYOR LEO MCCABE

III. ROLL CALL

IV. NOMINATION, APPOINTMENT AND SWEARING IN OF MAYOR OF THE TOWNSHIP COMMITTEE FOR THE YEAR 2009.

V. NOMINATION, APPOINTMENT AND SWEARING IN OF DEPUTY MAYOR FOR THE TOWNSHIP COMMITTEE FOR THE YEAR 2009.

VI. **RESOLUTION NO. 025-2009** APPOINTING DIANE MALLOY AS ACTING MUNICIPAL CLERK.

VII. DIANE MALLOY WILL BE SWORN IN BY MAYOR AS ACTING MUNICIPAL CLERK.

VIII. COMMENTS BY THE MAYOR

X. RESOLUTIONS:

- A. RESOLUTION NO. 001-2009** ADOPTING TEMPORARY BUDGET
- B. RESOLUTION NO. 002-2009** AWARDING CONTRACT FOR SERVICES OF A MUNICIPAL ATTORNEY
- C. RESOLUTION NO. 003-2009** AWARDING CONTRACT FOR SERVICES OF A MUNICIPAL AUDITOR
- D. RESOLUTION NO. 004-2009** AWARDING CONTRACT FOR SERVICES OF A MUNICIPAL ENGINEER
- E. RESOLUTION NO. 005-2009** AWARDING CONTRACT FOR SERVICES OF MUNICIPAL FINANCIAL ADVISOR
- F. RESOLUTION NO. 006-2009** AWARDING CONTRACT FOR SERVICES OF MUNICIPAL BOND COUNSEL
- G. RESOLUTION NO. 007-2009** AWARDING CONTRACT FOR SERVICES OF SPECIAL COUNSEL CONCERNING EMPLOYEE RELATIONS
- H. RESOLUTION NO. 008-2009** AWARDING CONTRACT FOR SERVICES OF A MUNICIPAL PUBLIC DEFENDER
- I. RESOLUTION NO. 009-2009** AWARDING CONTRACT FOR SERVICES OF SPECIAL COUNSEL CONCERNING MATTERS RELATING TO SEWER TREATMENT PLANT FACILITIES
- J. RESOLUTION NO. 010-2009** AUTHORIZING APPOINTMENT OF AND AGREEMENT WITH A RISK MANAGEMENT CONSULTANT FOR THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND
- K. RESOLUTION NO. 011-2009** AUTHORIZING APPOINTMENT OF A CHIEF FINANCIAL OFFICER
- L. RESOLUTION NO. 012-2009** AUTHORIZING APPOINTMENT OF AND AGREEMENT WITH A RISK MANAGEMENT CONSULTANT FOR THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
- M. RESOLUTION NO. 013-2009** – AUTHORIZING APPOINTMENT OF CONTACT PERSONS FOR THE EMPLOYMENT PRACTICES LIABILITY ATTORNEY CONSULTATION FOR THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND

- N. RESOLUTION NO. 014-2009** AUTHORIZING APPOINTMENT OF AN ALTERNATE FUND COMMISSIONER TO THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND; AND APPOINTING AN ALTERNATE FUND COMMISSIONER TO THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
- O. RESOLUTION NO. 015-2009** AUTHORIZING AGREEMENT BETWEEN HARRISON TOWNSHIP AND SOUTH HARRISON TOWNSHIP TO LEASE HARRISON TOWNSHIP COURTROOM FACILITIES
- P. RESOLUTION NO. 016-2009** NAMING DEPOSITORIES AND SIGNATURE AUTHORIZATIONS FOR THE TOWNSHIP OF HARRISON
- Q. RESOLUTION NO. 017-2009** DESIGNATING MEETING DATES, TIME AND PLACE AND OFFICIAL NEWSPAPERS.
- R. RESOLUTION NO. 018-2009** DESIGNATING RATE OF INTEREST ON DELINQUENT TAXES AND SEWER RENTAL CHARGES AND ASSESSMENTS, AND PROVIDING THAT NO INTEREST SHALL BE CHARGED IF PAYMENT OR ANY INSTALLMENT IS MADE WITHIN THE TENTH CALENDAR DAY FOR TAXES AND THE FIFTEENTH CALENDAR DAY FOR SEWER RENTAL CHARGES FOLLOWING THE DATE ON WHICH THE SAME BECAME PAYABLE
- S. RESOLUTION NO. 019-2009** APPOINTING DIRECTOR OF PUBLIC SAFETY
- T. RESOLUTION NO. 020-2009** APPOINTING A PRIMARY CARE PHYSICIAN
- U. RESOLUTION NO. 021-2009** AUTHORIZING APPOINTMENT OF A LICENSED OPERATOR OF THE HARRISON TOWNSHIP WASTEWATER TREATMENT SYSTEM
- V. RESOLUTION NO. 022-2009** AUTHORIZING THE APPOINTMENT OF A PUBLIC AGENCY COMPLIANCE OFFICER
- W. RESOLUTION NO. 023-2009** AUTHORIZING THE APPOINTMENT OF A MUNICIPAL IMPROVEMENT SEARCH OFFICER
- X. RESOLUTION NO. 024-2009** CREATING AN ECONOMIC DEVELOPMENT COUNCIL
- Y. RESOLUTION NO. 026-2009** AUTHORIZING THE APPOINTMENT OF FUND COMMISSIONER TO THE GLOUCESTER / SALEM / CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND.
- Z. RESOLUTION NO. 027-2009** AUTHORIZING A CONTRACT BY AND BETWEEN THE TOWNSHIP OF HARRISON AND THE SOCIETY TO PROTECT ANIMALS FOR CONDUCTING DOG AND CAT CENSUS FOR 2009

**AGENDA FOR THE HARRISON TOWNSHIP COMMITTEE REORGANIZATION MEETING
JANUARY 5, 2009**

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- AA. RESOLUTION NO. 028-2009** APPOINTING CAROL PUSZTAY AS DEPUTY MUNICIPAL CLERK
 - BB. RESOLUTION NO. 029-2009** AWARDING CONTRACT FOR SERVICES OF INTERIM MUNICIPAL PLANNER FOR MATTERS RELATED TO COUNCIL ON AFFORDABLE HOUSING
 - CC. RESOLUTION NO. 030-2009** AWARDING CONTRACT FOR SERVICES OF ATTORNEY SPECIALIZING IN LITIGATION
 - DD. RESOLUTION NO. 031-2009** AWARDING CONTRACT FOR SERVICES OF ATTORNEY SPECIALIZING IN AFFORDABLE HOUSING
 - EE. RESOLUTION NO. 032-2009** AUTHORIZING AN AGREEMENT FOR EXTRAORDINARY AND UNSPECIFIABLE SERVICES OF AN INSURANCE AGENT (FLOOD INSURANCE)
 - FF. RESOLUTION NO. 033-2009** AWARDING CONTRACT FOR SERVICES OF SPECIAL ENGINEERING CONSULTANT FOR MATTERS RELATING TO SEWER TREATMENT PLANT FACILITIES
 - GG. RESOLUTION NO. 034-2009** AWARDING CONTRACT FOR SERVICES OF A SPECIAL ENGINEERING CONSULTANT FOR SEWER UTILITY MATTERS RELATING TO THE RICHWOOD PROJECT.
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- XI.** APPOINTMENT OF SPECIAL AND STANDING COMMITTEES FOR 2009
 - XII.** APPOINTMENT AND SWEARING IN OF TOWNSHIP OFFICIALS AND EMPLOYEES FOR 2009
 - XIII.** ADJOURNMENT OF THE MEETING

**RULES AND REGULATIONS
OF THE HARRISON TOWNSHIP COMMITTEE**

These procedures are designed to ensure an orderly conduct of business and to allow the tape recording of the proceedings to record all comments made with accuracy.

1 The Township Committee welcomes public comment on any governmental issue that a member of the public feels may be of concern to the resident of the municipality. There will be two (2) portions, up to thirty (30) minutes in duration, set aside for such comment at every monthly business meeting and monthly work session of the Committee. There will be no other public comment accepted unless directed by the Mayor or by an approved motion of the Committee, such as a public hearing.

2 Comments relating to specific items that are scheduled for a public hearing can only be made at the time of the public hearing on the issue. In taking action on these items, the Township Committee will consider the comments presented at public hearing and any member of the committee can request the Mayor or his/her designee for permission to question the testimony presented to the Township Committee.

3 Each person who wishes to speak shall raise his or her hand to be recognized before speaking. When recognized, the speaker must state their name, address and purpose of their comments. A second opportunity for the same individual to speak will only be allowed after all others have had their opportunity.

4 Individual's comments will be limited to three (3) minutes or a Mayoral discretionary maximum of five (5) minutes to allow as many residents to speak as possible. Comments must be directed only to the Mayor or his/her designee. Other members of the Committee, municipal employees or Township professionals will respond only when requested by the mayor or his/her designee.

5. No intra-audience dialogue is permitted during the open session of any meeting. Such behavior is disruptive and will not be permitted.

6. Speakers on both sides shall treat each other with courtesy and respect in both action and utterance. No personal attacks or "poisonous" rhetoric will be permitted. The Mayor or his/her designee will give one warning of improper behavior or rhetoric to a speaker. On the next offense the speaker will be asked to relinquish the floor to another speaker.

7. Closed sessions of the Township Committee will normally be held until the end of the normal business part of any meeting. Exceptions to this may be made due to professional commitments or anticipated outcomes deemed of significant public interest.

8. The usage of mobile phones is strictly prohibited and must be turned off while Township Committee is in session.

Adopted October 6, 2008