
**TOWNSHIP OF HARRISON
TOWNSHIP COMMITTEE WORK SESSION MEETING
HARRISON TOWNSHIP MUNICIPAL BUILDING
114 BRIDGETON PIKE, MULLICA HILL, NJ
APRIL 05, 2010 AT 7:30 P.M.**

MINUTES

OPENING: Mayor Louis Manzo called the meeting to order at 7:32 p.m., which was held at the Municipal Building.

ROLL CALL: Diane Malloy, Municipal Clerk, called the roll which resulted in the following:
present: Committee Member Clowney, Heim and Shearer; Deputy Mayor Trunk; Mayor Manzo.
Absent: None.

Others present: Carole Rieck, Administrator, Brian J. Duffield, Solicitor, John Cantwell, Township Engineer, Ron Moore of Pennoni Engineering (County Engineer)

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: Ms. Malloy read the following statement: "In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of annual notice filed with the Gloucester County Times and the Courier Post newspapers and posted on the bulletin board in the municipal building on January 6TH 2010".

FLAG SALUTE: Mayor Manzo called for a moment of silence to honor our troops and, followed by the flag salute.

PROCLAMATION – NATIONAL PUBLIC WORKS WEEK – Deputy Mayor Trunk read aloud a proclamation naming the week of May 16- May 22, 2010 National Public Works week.

RT 322 BYPASS UPDATE: Mayor Manzo presented a power-point presentation outlining the some of the current projects within the Township, citing expected timelines for the project;

- Phase I of the Rt. 322 bypass project will begin in late May at Clems Run and 322, where the beginning of the bypass will be constructed.
- Phase II construction will begin in early summer 2011, at the intersection of Rt. 322 and SR 45.
- Tomlin Station & Rt 322 – Construction for the proposed traffic signal is expected to begin by Fall 2010.
- Rt 45 and High Street - Construction for the proposed traffic signal is expected to begin Fall 2010.
- Rt 45 and Old Mill Road – The proposed traffic signal is scheduled for completion by the end of the year, funding is through the federal stimulus.
- SR 45 & CR 618 – Elk and Harrison Townships have reached an agreement with regard to installation of a flashing light. Mayor Manzo expects the project to continue to move forward.

Mayor Manzo and Mr. Ron Moore discussed the County and State funding that has been afforded to the Township for many of these improvements, as well as the enhancements that have been added at the request of the Planning Board and Township Committee.

PRIVILEGE OF THE FLOOR: Committee Member Clowney motioned to open the meeting to the public for bypass questions, seconded by Committee Member Shearer, motion carried. Jeff Clayton, 12 Swamp Lane – asked about any future repairs on the bridge at Mill Road, and the possibility of discouraging truck traffic along Main Street. Mayor Manzo responded that he will seek clarification on the bridge repairs and have the Clerk get back to him with a reply.

Steve Barlage, 26 Red Oak Drive – Inquired about the light at East Avenue and the improvements near the cemetery. Mr. Barlage went on to ask how pedestrians might be accommodated by the bypass, and what is being done to control the anticipated noise level.

Colleen Barlage, 26 Red Oak Drive – Asked what type of traffic safety measures will be taken at Walters Road and the proposed bypass. Mr. Pennoni responded that although a traffic signal will not be installed during construction, the conduit and base will be laid in anticipation of the intersection eventually meeting the criteria for installation of a traffic light.

Steve Foote, 101 Theresa Drive – Expressed concern for the safety of children in his neighborhood and near the Soccer Complex.

Scott Brennan 309 Harrisonville Road – Asked if studies have been done to determine how the bypass will affect traffic on Clems Run. Mr. Moore assumed him they have.

Pete Schnatz, 24 Red Oak Drive – Inquired about the buffering along his property line, and asked what can be done to discourage the removal of more trees than necessary.

Tony Lombardi, 25 Kaylas Way – Asked if there is a diagram showing specific traffic areas and the anticipated traffic control measures. Mayor Manzo confirmed that the information is available for review at the Municipal Building during regular business hours.

Charles Schmidheiser, 128 Walters Rd – Requested an estimated date for completion of construction around Walters Road. Mr. Schmidheiser told Township Committee that the County has been accommodating to he and to his neighbors.

Peter Joyce, 24 Kaylas Way – Mr. Joyce stated that the trees on east side of Walters Road are a natural sound barrier and asked that they be spared if at all possible. Mr. Joyce went on to ask about the direction of the bypass near his neighborhood and whether a berm will be constructed.

Pete Sparacino, 7 Kaylas Way – Asked for clarification on how the bypass will intersect with Colson Lane. Mr. Sparacino asked if the current design allows sufficient reaction time and site distance at the intersection of Walters Road, and at the entrance to his development.

Vic Scarpino / on behalf of Emily Conklin (49 East Avenue) – Expressed concerns on behalf of Ms. Conklin that her yard may be negatively impacted by the bypass. Mayor Manzo pledged that Township Committee will be closely monitoring the situation when the time comes.

Committee Member Clowney motioned to close the meeting to the public, seconded by Committee Member Heim, motion carried. Mayor Manzo called for a short break at 8:55 p.m.

Township Committee reconvened at 9:00 p.m.

Committee Member Clowney motioned to open the meeting to the public for general comments or questions. Committee Member Heim offered a second, motion carried.

Andrew Maisch, 311 Harrisonville Road – Complained of excessive flooding around his home since ‘new’ houses were built in 2006. Mr. Maisch displayed photos of the flooding on his property and stated that he has been in touch with the County. Ms. Rieck confirmed that she received a contravention form from Mr. Maisch which she forwarded to Remington and Vernick. Mr. Brown of 309 Harrisonville Road also provided photographs of the excess flooding, and expressed concerns for speeding on the access road along his property. It was agreed that Mr. Cantwell will review the flooding in the area and review the plans for the newer homes, and report back to Township Committee.

Debbie March, 454 Clems Run – Provided a ‘petition’ concerning drainage problems on Clems Run and Ewan Roads, from which she and her neighbors are seeking relief. At the request of Mayor Manzo it was agreed that Mr. Cantwell will do a field inspection and offer some conceptual solutions for the homeowners. Mr. Duffield discouraged the Township’s involvement because the properties are privately owned.

Tom Lynch, 3 Wingate Road – Asked if any progress has been made concerning the retention pond installed by the Goddard School, and the replacement of the guard rail. The Township contacted the State on several occasions to have the guardrail replaced, per Ms. Rieck. Mr. Cantwell will review the area and report back to Township Committee.

Committee Member Clowney motioned to open the meeting to the public for general comments or questions. Deputy Mayor Trunk offered a second, motion carried.

PAYMENT OF THE BILLS: Committee Member Clowney motioned to pay the bills, seconded by Deputy Mayor Trunk. The motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTIONS & ORDINANCES: **ORDINANCE NO. 06-2010** - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 196 ENTITLED “TAXATION” OF THE CODE OF THE TOWNSHIP OF HARRISON (CONVENIENCE STORE) (1st Reading April 5, 2010, public hearing April 19, 2010). Committee Member Clowney made a motion to adopt on first reading, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

ORDINANCE NO. 07-2010 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY TO AMEND THE CODIFIED LAND DEVELOPMENT ORDINANCES OF THE TOWNSHIP OF HARRISON, SPECIFICALLY CHAPTER 159 ET SEQ ENTITLED “PROPERTY MAINTENANCE” TO CLARIFY THE DEFINITIONS AND STANDARDS FOR PROPERTY MAINTENANCE IN THE TOWNSHIP OF HARRISON AND REPEALING CHAPTER 106 ENTITLED “DUMPSTERS AND PORTABLE STORAGE UNITS” (1st Reading April 5, 2010, public hearing May 3, 2010). Committee Member Clowney made a motion to adopt on first reading, seconded by Deputy Mayor Trunk. Ms. Rieck suggested that the Housing Officer be added to the Ordinance as an enforcing entity. Committee Member Clowney amended the motion to include the Housing officer, seconded by Committee Member Heim, motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

ORDINANCE NO. 08-2010 - AN ORDINANCE OF THE TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 214 ENTITLED "VEHICLES AND TRAFFIC" OF THE CODE OF THE TOWNSHIP OF HARRISON (First Reading April 5, 2010, Public Hearing April 19, 2010). Deputy Mayor Trunk made a motion to adopt on first reading, seconded by Committee Member Shearer. Mr. Duffield provided an explanation of the Ordinance. The motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 077-2010 - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY EXTENDING INTRODUCTION OF THE 2010 MUNICIPAL BUDGET. Committee Member Clowney made a motion to adopt, seconded by Committee Member Shearer. The motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 078-2010 - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON AUTHORIZING LITIGATION AGAINST TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA FOR THE PERFORMANCE BOND POSTED BY ORLEANS AT HARRISON, L.L.C. FOR THE LEIGH COURT ESTATES REGIONAL CONTRIBUTION AGREEMENT. Mr. Duffield explained that Orleans to \$100,000.00 behind in regional contribution agreements and he would like to pull the bond so that the Township can make the required payments to the City of Woodbury. Committee Member Clowney made a motion to adopt, seconded by Committee Member Shearer. The motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 079-2010 - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION AND THE TOWNSHIP OF HARRISON. Committee Member Clowney made a motion to adopt, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 080-2010 - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON DENYING RELEASE OF THE PERFORMANCE BOND FOR THE WHEATLEY MEADOWS SUBDIVISION, AFFECTING A PARCEL KNOWN AS BLOCK 57, LOT 19 ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY (AS PER RECOMMENDATION OF FRALINGER ENGINEERING). Committee Member Clowney made a motion to adopt, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 081-2010 - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON AUTHORIZING IMPROVEMENTS TO PUMP STATION #3 AND AUTHORIZING APPLICATION TO THE USDA FOR PROJECT FINANCING. Mayor Manzo made a motion to adopt, seconded by Committee Member Clowney. The motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 082-2010 - RESOLUTION BY THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARRISON, IN THE CODE OF GLOUCESTER, STATE OF NEW JERSEY OPPOSING SENATE BILL S-458 WHICH CALLS FOR CONSOLIDATION OF VARIOUS MUNICIPAL SERVICES AT THE COUNTY LEVEL. Hearing no motion and no second, Mayor Manzo stated that the motion failed.

RESOLUTION NO. 083-2010 - RESOLUTION OF CONCURRENCE OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON WITH THE STATE OF NEW JERSEY, DEPARTMENT OF TRANSPORTATION IN SUPPORT OF A TRAFFIC CONTROL SIGNAL AND RESTRICTIONS FOR STOPPING OR STANDING AT THE INTERSECTION OF ROUTE 45 (MAIN STREET) AND HIGH STREET. Committee Member Clowney made a motion to adopt, seconded by Committee Member Shearer. The motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 084-2010 - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT OF SALE FOR BLOCK 37, LOT 3 and BLOCK 59, LOT 5. Committee Member Clowney made a motion to adopt, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 085-2010 - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON AUTHORIZING PARTIAL REFUND OF NON-RESIDENTIAL DEVELOPMENT FEE TO NVR, INC./RYAN HOMES RELATING TO THE BELLA VISTA DEVELOPMENT. Mr. Duffield offered a brief explanation of the Resolution. Committee Member Heim made a motion to adopt based upon recommendation of the Township Solicitor. Committee Member Clowney seconded the motion. The motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

TOWNSHIP ADMINISTRATOR'S REPORT:

Upon Ms. Rieck's request from Relay for Life, Township Committee unanimously agreed to allow for the display of purple ribbons along Main Street. **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer.

Ms. Rieck requested Township Committee's permission to advertise for bids for Phase II of the Bishop Road Improvement Program. Committee Member Heim made a motion to approve the request, seconded by Committee Member Clowney. The motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer.

Ms. Rieck informed Township Committee of a request received from Sergeant Ed Selb, who is asking permission to place clothing donations bins at the Police Station, Ella Harris Park, Pleasant Valley School and the soccer complex. Sergeant Selb's request is based upon the need to generate revenue for DARE and related projects, and Ms. Rieck provided detail on how the donation helps to generate funds. Chris Knisely, 72 N. Main Street suggested that the Township may be required to adopt an Ordinance to allow these bins. Deputy Mayor Trunk suggested that perhaps alternate locations for the bins be considered before they decide on whether to allow the donation bins, to which Township Committee agreed.

Upon Ms. Rieck's request and on behalf of 'Big Al', (do hugs, not drugs) Township Committee agreed to allow the posting of 20 signs to advertise the program. The approval was based upon gaining the property owner's permission for the placement site, and posting is limited to thirty (30) days. **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer.

Township Committee went on to approve the posting of signs advertising the Yellow Garage June Festival of Antiques. The approval was based upon gaining the property owner's permission for the placement site, and posting is limited to 20 signs over a period of thirty (30) days. **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Committee Member Shearer, Mayor Manzo

UNFINISHED BUSINESS: Committee Member Clowney reminded Township Committee of Shop-Rite's request to post a sign at the concession stand from April through October, in exchange for stocking the concessions. After hearing further details on the structure of the sign, Township Committee unanimously agreed to allow it to be posted. **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer.

Deputy Mayor Trunk inquired about the landscaping at the Public Works building. Ms. Rieck reported that she has been pursuing the matter but had not yet received a response to her inquiry.

Mayor Manzo suggested having a dedication plaque made for the concession stand. Discussion was also had with regard to the installation of a field guide on the soccer building.

Committee Member Heim inquired about Fralinger Engineering's recommendation for Spicer Street. Deputy Mayor Trunk and Ms. Rieck suggested that the Township seek permission from the State before proceeding. Mr. Cantwell will discuss the matter with State DOT officials and report back with his findings. Mayor Manzo confirmed that Township Committee is in favor of making Spicer Street a one-way street, pending additional details.

NEW BUSINESS: Brian Duffield announced that the State approved the black pole and mast for the traffic light at High Street and Rt 45, however if the Township wants a decorative fluted pole, it would be at the Township's expense.

John Cantwell discussed some discrepancies with the Township's Ordinance concerning CO's and the installation of Street Lighting. Township Committee voted that the matter be referred back to the Planning Board for review and recommendation. **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer.

Committee Member Heim made a motion to move Kevin Riefenstahl, from Alt #2 to Regular Member of the Environmental Commission (term expires December 31, 2010). Committee Member Shearer seconded the motion and the motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

OTHER MATTERS: Mayor Manzo suggested the possibility of honoring ‘Teacher of the Year’ awardees to both residents who may teach outside of the Township, and teachers who reside within Harrison Township. Township Committee responded favorably to the idea and asked Ms. Malloy to pursue a method for getting the necessary information which would allow them to move forward.

Committee Member Clowney thanked Mark Gravinese for his assistance with a local ‘coloring contest’.

MULLICA HILL MERCHANTS ANTIQUE STREET FAIR - April 24, 2010 9:00 a.m. – 6:00 p.m., Rain date April 25, 2010. Committee Member Heim made a motion to approve the request for a license to hold this event. The motion was seconded by Committee Member Clowney and passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

Mayor Manzo suggested Township Committee waive the requirement for members of the merchants association to provide Social Security numbers for the purpose of background checks. The Mayor clarified that background checks should still be performed. Committee Member Clowney made a motion to approve the request, seconded by Mayor Manzo. The motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

PRIVILEGE OF THE FLOOR: Committee Member Clowney motioned to open the meeting to the public, seconded by Committee Member Heim, motion carried.

Committee Member Heim motioned to close the meeting to the public, seconded by Committee Member Clowney, motion carried.

ADJOURNMENT OF MEETING: Committee Member Clowney made a motion to adjourn at 11:48 p.m., seconded by Committee Member Heim, motion carried.

Respectfully Submitted,

Diane L. Malloy,
Municipal Clerk