
**TOWNSHIP OF HARRISON
TOWNSHIP COMMITTEE WORK SESSION MEETING
HARRISON TOWNSHIP MUNICIPAL BUILDING
114 BRIDGETON PIKE, MULLICA HILL, NJ
MAY 2, 2011 AT 7:30 P.M.**

MINUTES

OPENING: Deputy Mayor Clowney called the meeting to order at 7:33 p.m., which was held at the Municipal Building.

ROLL CALL: Diane Malloy, Municipal Clerk, called the roll which resulted in the following: **Present:** Deputy Mayor Clowney; Committee Member Diggons and Committee Member Heim. **Absent:** Committee Member Shearer; Mayor Manzo.

Deputy Mayor Clowney explained that the Mayor is unable to attend this evening's meeting, and Committee Member Shearer is expected to be approximately fifteen (15) minutes late.

Others present: Carole Rieck, Administrator, Dennis Chambers, Superintendent of Public Works, Brian Duffield, Township Solicitor.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: Ms. Malloy read the following statement: "In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of annual notice filed with the Gloucester County Times and the Courier Post newspapers and posted on the bulletin board in the municipal building on January 7TH 2011".

FLAG SALUTE: Deputy Mayor Clowney called for a moment of recognition for our troops, followed by the flag salute.

John Cantwell, Township Engineer arrived at 7:35 p.m.

PRIVILEGE OF THE FLOOR: Committee Member Heim motioned to open the meeting to the public, seconded by Committee Member Diggons, motion carried.

Chris Knisely, 72 N. Main Street – Mr. Knisely feels the light at Main and High Streets is having a negative impact on traffic. He commented further on the pedestrian crosswalk signs which were recently replaced, and asked that OIC Lt. Wingate take steps to ensure the signs remain in place.

Cathy Noakes, 737 Barnsboro Road – Inquired about an Ordinance pertaining to a letter she received from attorney James Maley. Committee Member Diggons confirmed that the Ordinance was removed from tonight's agenda and will not be discussed; however the Planning Board may be able to provide a clearer picture of the intent of the Ordinance.

Deputy Mayor Clowney asked the Administrator to proceed with item #1 on her report.

ADMINISTRATORS REPORT (Item #1): Based upon a request Ms. Rieck received from Pleasant Valley football, Committee Member Heim made a motion to allow Ms. Rieck to obtain quotes to award a contract for electrical alterations to the Pleasant Valley Athletic Fields, and to move forward with an award to the lowest bidder. The estimated cost of this project is \$11,750.00 and Ms. Rieck confirmed that funds are available in Ordinance No. 33-2010, Capital Account C-04-55-837-001.

Committee Member Diggons offered a second to the motion, which passed on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim **NOES:** None **ABSENT:** Mayor Manzo, Committee Member Shearer.

PAYMENT OF THE BILLS: Committee Member Diggons made a motion to approve payment of the bills, seconded by Committee Member Heim. The motion passed on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim **NOES:** None **ABSENT:** Mayor Manzo, Committee Member Shearer.

APPROVAL OF MINUTES: WS Apr 04, 2011 ES Apr 04, 2011
RBM Apr 18, 2011 ES Apr 18, 2011

Committee Member Diggons made a motion to approve the minutes, seconded by Committee Member Heim. The motion passed on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim **NOES:** None **ABSENT:** Mayor Manzo, Committee Member Shearer.

ORDINANCES & RESOLUTIONS:

ORDINANCE NO. 22-2011 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, ADOPTING A REDEVELOPMENT PLAN FOR BLOCK 38, PART OF LOT 6 PURSUANT TO N.J.S.A. 40A:12A-7 FOR AN AREA IN NEED OF REDEVELOPMENT. (1st Reading April 18, 2011, public hearing May 2, 2011) *Interpretive Statement: Accepting and approving the recommendations of the Planning Board and Planning Board's Planner, and adopting the redevelopment plan for Block 38, Part of Lot 6.* Brian Duffield explained the purpose of Ordinance No. 22-2011. Committee Member Heim made a motion to open to the public, seconded by Committee Member Diggons. Committee Member Heim made a motion to close the matter to the public, seconded by Committee Member Diggons. Committee Member Heim made a motion to adopt, seconded by Committee Member Diggons. The motion passed on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim **NOES:** None **ABSENT:** Mayor Manzo, Committee Member Shearer.

John Cantwell reported that the contract for the crosswalk to Ella Harris Park should be delivered to the Administrator tomorrow. Mr. Cantwell left the meeting at 7:42 p.m.

ORDINANCE NO. 24-2011 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING ORDINANCE NO. 03-2011 ENTITLED "SEWERS, SECTION 11 ANNUAL SERVICE CHARGE" OF THE CODE OF THE TOWNSHIP OF HARRISON (1st Reading May 2, 2011, Public Hearing May 16, 2011) *Interpretive statement: Amending the sanitary sewer rate schedule for Class I Residential non-metered customers by repealing the presumed usage charge, and amending the annual charge from \$444.00 per year to \$675.00 per year.* Committee Member Diggons made a motion to adopt on first reading, seconded by Committee Member Heim. The motion passed on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim **NOES:** None **ABSENT:** Mayor Manzo, Committee Member Shearer.

ORDINANCE NO. 25-2011 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 174 ENTITLED "SITE PLANS, MAJOR" OF THE CODE OF THE TOWNSHIP OF HARRISON (1st Reading May 2, 2011, Public Hearing May 16, 2011) *Interpretive Statement: To allow the Township to utilize available escrow funds for payment of professional fees related to the release of a maintenance guarantee.* Committee Member Heim made a motion to adopt on first reading, seconded by Committee Member Diggons.

The motion passed on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim **NOES: None** **ABSENT:** Mayor Manzo, Committee Member Shearer.

ORDINANCE NO. 26-2011 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 176 ENTITLED "SITE PLANS, MINOR" OF THE CODE OF THE TOWNSHIP OF HARRISON (1st Reading May 2, 2011, Public Hearing May 16, 2011) *Interpretive Statement: To allow the Township to utilize available escrow funds for payment of professional fees related to the release of a maintenance guarantee* Committee Member Diggons made a motion to adopt on first reading, seconded by Committee Member Heim. Mr. Duffield explained the intent of the Ordinance. The motion passed on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim **NOES: None** **ABSENT:** Mayor Manzo, Committee Member Shearer.

ORDINANCE NO. 27-2011 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 192 ENTITLED "SUBDIVISION OF LAND" OF THE CODE OF THE TOWNSHIP OF HARRISON (1st Reading May 2, 2011, Public Hearing May 16, 2011) *Interpretive Statement: To allow the Township to utilize available escrow funds for payment of professional fees related to the release of a maintenance guarantee.* Committee Member Diggons made a motion to adopt on first reading, seconded by Committee Member Heim. The motion passed on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim **NOES: None** **ABSENT:** Mayor Manzo, Committee Member Shearer.

RESOLUTION NO. 112- 2011 - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON AUTHORIZING RELEASE OF THE MAINTENANCE GUARANTEE POSTED BY 322 ASSOCIATES, L.L.C. C/O D'OTTAVI AND WINTERS, INC., AFFECTING A PARCEL KNOWN AS BLOCK 47, LOT 5.03 (COLDWELL BANKER REALTORS) ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, RELATING TO PLANNING BOARD RESOLUTION NO. 85-2004 AND AS PER RECOMMENDED BY THE TOWNSHIP ENGINEER *Interpretive Statement: The Township Engineer inspected the bonded improvements and submitted a report indicating they found no deficiencies to protest release of the Maintenance bond.* Committee Member Diggons made a motion to adopt, seconded by Committee Member Heim. The motion passed on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim **NOES: None** **ABSENT:** Mayor Manzo, Committee Member Shearer.

RESOLUTION NO. 113-2011 - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON TO CANCEL OUTSTANDING ESCROW CHECK #1491 IN THE SUM OF \$8,220.66. *Interpretive Statement: Canceling check number #1491, which was returned to the Township by the U.S. Bankruptcy trustee, and allowing deposit of such funds in the Township's general fund.* Committee Member Heim made a motion to adopt, seconded by Committee Member Diggons. The motion passed on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim **NOES: None** **ABSENT:** Mayor Manzo, Committee Member Shearer.

ADMINISTRATORS REPORT:

Committee Member Heim made a motion to approve a request from Pastor Steven Herman of Richwood United Methodist Church, allowing waiver of permit fees for the church's new sign, to the extent permitted by ordinance. Committee Member Diggons offered a second on the motion, which passed on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim **NOES: None** **ABSENT:** Mayor Manzo, Committee Member Shearer.

Ms. Rieck spoke of the April 19, 2011 letter received from Mr. Ron Bunting, a resident of 263 Mullica Hill Road. Mr. Bunting has concerns regarding speeding, passing and "Jake braking" in this area. He claims that the people residing between Walters and Sherwin Roads are requesting a no passing zone, a sign prohibiting 'Jake braking', and a speed limit of 40 miles per hour. Mr. Dennis Chambers explained that 'zero tolerance for speeders' and 'school bus stop' signs were posted after the County denied the Township's request to amend the speed limit and prohibit passing on that stretch of the road. Committee Member Heim feels that the only possible solution may be enforcement. Deputy Mayor Clowney will contact OIC Lt. Wingate to discuss enhanced enforcement in the area. Ms. Rieck stated that she too will discuss the matter with OIC Lt. Wingate.

Ms. Rieck explained the Township's relationship with the web designer, and discussed some proposed changes which might help improve the website. She explained that she would like to meet with the web designer to go over the matter further. Township Committee agreed to table the matter.

Ms. Rieck expressed the need for summer help in the Public Works Department, and requested permission to advertise. Township Committee agreed. **Ayes:** All.

A request was sent to Ms. Rieck from Mr. Mark Gravinese, requesting permission for the Recreation Committee to display a banner outside of Police Station advertising Harrison Township Day. **Ayes:** All.

UNFINISHED BUSINESS: Committee Member Heim asked Ms. Rieck if funding was available to allow the Environmental Commission to purchase and plant trees. "Funds are limited, so the number, location and type of tree would have to be considered", Ms. Rieck replied.

NEW BUSINESS: Committee Member Heim received several calls concerning the traffic back-up at Rt 322 and Rt. 45 due to construction. He inquired about the timing of the light, asking whether it could be changed to provide a smoother flow of traffic. Brian will touch base with the County engineer to discuss the matter, and report back with his findings.

Committee Member Shearer arrived at 7:56 p.m.

OTHER MATTERS: The Harrison Township Beautification Committee submitted a request to hold their annual social on May 7, 2011. They also requested permission to apply for a Social Affairs permit. Committee Member Heim made a motion to approve the request, seconded by Committee Member Diggons. The motion passed on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim **NOES:** None **ABSENT:** Mayor Manzo, Committee Member Shearer.

Committee Member Heim mentioned that Mantua resident Donald Coughlin, a senior at Clearview Regional High School, was recently elected to the School Board.

2011 TAX COLLECTOR'S ANNUAL REPORT AND REPORT OF DELINQUENT TAXES BELIEVED NOT COLLECTIBLE. Township Committee acknowledged receipt of the report. **Ayes:** All.

PRIVILEGE OF THE FLOOR: Committee Member Diggons motioned to open the meeting to the public, seconded by Committee Member Shearer, motion carried.

Chris Knisely, 72 N. Main Street – Mr. Knisely spoke of the memorial bench at the Post Office, placed in memory of woman killed during the attack on the World Trade Center. He added that only yesterday, the woman's family was part of a significant addition to a Greek orthodox church dedicated in her memory. Deputy Mayor Clowney thanked Mr. Knisely for bringing these important matters to the attention of Township Committee, adding that Mantua has a 911 memorial dedicated to those residents who lost their lives during the 2001 attack on the World Trade center.

Committee Member Shearer motioned to close the public portion of the meeting, seconded by Committee Member Diggons, motion carried.

ADJOURNMENT OF MEETING: Committee Member Diggons made a motion to adjourn at 8:02 p.m., seconded by Committee Member Heim, motion carried.

Respectfully Submitted,

Diane L. Malloy, R.M.C.
Municipal Clerk