
**TOWNSHIP OF HARRISON
TOWNSHIP COMMITTEE WORK SESSION MEETING
114 BRIDGETON PIKE, MULLICA HILL NJ 08062
OCTOBER 4, 2010, 2010 @ 7:30 P. M.**

MINUTES

OPENING: Mayor Louis Manzo called the meeting to order at 7:37 p.m., which was held at the Municipal Building.

ROLL CALL: Diane Malloy, Municipal Clerk, called the roll which resulted in the following Township Committee Members present: Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo

Others present: Carole Rieck, Administrator, Brian J. Duffield, Solicitor, John Cantwell, Remington & Vernick

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: Ms. Malloy read the following statement: "In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of annual notice filed with the Gloucester County Times, and the Courier Post, and posted on the bulletin board in the Municipal Building on January 6TH 2010.

Mayor Manzo called for a moment of silence to honor our troops, followed by the flag salute.

APPOINTMENT OF TOWNSHIP COMMITTEE MEMBER: As a result of the September 20, 2010 resignation of Committee Member Niki A. Trunk, Mayor Manzo asked for a nomination to fill the vacant seat. Committee Member Heim nominated Mr. Matthew Diggons. The motion was seconded by Deputy Mayor Clowney and passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

Mayor Manzo informed all present that Mr. Matt Diggons' submitted his resignation from the Planning Board. Deputy Mayor Clowney made a motion to accept Mr. Diggons' resignation from the Planning Board. The motion was seconded by Committee Member Heim and passed on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

Mr. Diggons was sworn into office by Mayor Manzo. Committee Member Diggons then joined Township Committee on the meeting podium.

PRIVILEGE OF THE FLOOR: Deputy Mayor Clowney motioned to open the meeting to the public, seconded by Committee Member Heim, motion carried.

Vince Gangemi, 508 Angies Place – Mr. Gangemi spoke of the danger at Rt 77 and Rt 618 and expressed the importance of the Township's support of the proposed flashing light. Mayor Manzo confirmed the state is moving forward with installation, however the Township of Elk still needs to secure the mandatory 25% contribution.

Mayor Manzo confirmed the Township's intention is to share in fifty percent of the twenty-five percent contribution. Mr. Gangemi thanked Township Committee for their support on this project.

MINUTES - TOWNSHIP COMMITTEE WORK SESSION MEETING
OCTOBER 4, 2010 **Page 2 of 6**

Deputy Mayor Clowney motioned to close the meeting to the public, seconded by Committee Member Heim, motion carried.

PROCLAMATION: PUT THE BRAKES ON FATALITIES: Committee Member Shearer read the proclamation aloud, proclaiming October 10, 2010 'Put the brakes on fatalities day'.

Mayor Manzo asked if anyone had any questions for Mr. Cantwell. Mr. Cantwell noted that he met with representatives of Pulte concerning soil testing at Cherry Lawn. Mr. Cantwell left the meeting at 7:49 p.m.

PAYMENT OF THE BILLS: Deputy Mayor Clowney made a motion to pay the bills, seconded by Mayor Manzo. The motion passed on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** Committee Member Diggons.

ORDINANCES & RESOLUTIONS:

ORDINANCE NO. 24-2010 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 192 ENTITLED "SUBDIVISION OF LAND" OF THE CODE OF THE TOWNSHIP OF HARRISON (LIGHTING). (1st Reading August 3, 2010, Public Hearing tabled from September 20, 2010 to October 4, 2010)

ORDINANCE NO. 25-2010 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 174 ENTITLED "SITE PLANS, MAJOR" OF THE CODE OF THE TOWNSHIP OF HARRISON (LIGHTING). (1st Reading August 3, 2010, Public Hearing tabled from September 20, 2010 to October 4, 2010)

Deputy Mayor Clowney made a motion to table Ordinance 24-2010 and 25-2010 until the meeting of October 18, 2010, seconded by Committee Member Heim. Mr. Duffield provided information on his correspondence with the Planning Board, noting that their Attorney is still working on recommended revisions. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Committee Member Diggons, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

ORDINANCE NO. 26-2010 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 145 ENTITLED "NOISE" OF THE CODE OF THE TOWNSHIP OF HARRISON. (1st Reading August 16, 2010, Public Hearing tabled from September 20, 2010 to October 4, 2010) Deputy Mayor Clowney made a motion to adopt. Hearing no second, motion died.

ORDINANCE NO. 30-2010 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 214-14, ENTITLED "VEHICLES AND TRAFFIC" OF THE CODE OF THE TOWNSHIP OF HARRISON (As recommended by the Planning Board) (1st Reading September 20, 2010, Public Hearing October 4, 2010) Deputy Mayor Clowney made a motion to open the matter to the public, seconded by Committee Member Heim. Mayor Manzo offered an explanation on the intent of the Ordinance. Committee Member Heim made a motion to close the matter to the public, seconded by Deputy Mayor Clowney. Committee Member Heim made a motion to adopt, seconded by Deputy Mayor Clowney. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** Committee Member Diggons.

MINUTES - TOWNSHIP COMMITTEE WORK SESSION MEETING
OCTOBER 4, 2010 **Page 3 of 6**

ORDINANCE NO. 31-2010 - AN ORDINANCE OF THE TOWNSHIP OF HARRISON TO ERECT A STOP SIGN AT THE INTERSECTION OF WOODLAND AVENUE AND KATIE COURT AND DESIGNATE THE INTERSECTION OF WOODLAND AVENUE AND KATIE COURT AS A STOP INTERSECTION WITHIN THE SUBDIVISION KNOWN AS REMINGTON ESTATES IN THE TOWNSHIP OF HARRISON (As recommended by the Planning Board) (1st Reading September 20, 2010, Public Hearing October 4, 2010) Deputy Mayor Clowney made a motion to open the matter to the public, seconded by Mayor Manzo. Deputy Mayor Clowney made a motion to close the matter to the public, seconded by Mayor Manzo. Committee Member Heim made a motion to adopt, seconded by Deputy Mayor Clowney. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo **NOES:** None. **ABSENT:** None. **ABSTAIN:** Committee Member Diggons.

ORDINANCE NO. 32-2010 - AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARRISON, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY ESTABLISHING AN APPROPRIATION FOR THE COMPLETION OF THE FOREST WOODS/THE ENCLAVE DEVELOPMENT IN THE AMOUNT OF \$344,937.80 (1st Reading September 20, 2010, Public Hearing October 4, 2010) Deputy Mayor Clowney made a motion to open the matter to the public, seconded by Committee Member Heim. Mr. Duffield offered an explanation on the intent of the Ordinance. Deputy Mayor Clowney made a motion to close the matter to the public, seconded by Committee Member Heim. Committee Member Heim made a motion to adopt, seconded by Mayor Manzo. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** Committee Member Diggons.

Mayor Manzo asked for a nomination for a representative to replace Niki Trunk on the COAH Mediation Team. Deputy Mayor Clowney made a motion to appoint Committee Member Diggons. Committee Member Heim seconded the motion. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 178-2010 - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON, AMENDING RESOLUTION NO. 111-2009, DESIGNATING A COAH MEDIATION TEAM PURSUANT TO COAH PROCEDURAL RULES. Deputy Mayor Clowney made a motion to adopt, seconded by Mayor Manzo. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 179-2010 - RESOLUTION BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARRISON, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY TO APPROVE THE CORRECTIVE ACTION PLAN FOR THE 2009 REPORT OF AUDIT. Deputy Mayor Clowney made a motion to adopt, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** Committee Member Diggons.

RESOLUTION NO. 180-2010- RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON AWARDED A CONTRACT FOR PROFESSIONAL SERVICES FOR WORK RELATED TO THE COMPLETION OF IMPROVEMENTS IN THE FOREST WOODS/THE ENCLAVE DEVELOPMENT. Committee Member Heim made a motion to adopt, seconded by Deputy Mayor Clowney. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** Committee Member Diggons.

MINUTES - TOWNSHIP COMMITTEE WORK SESSION MEETING
OCTOBER 4, 2010 **Page 4 of 6**

RESOLUTION NO. 181-2010 - RESOLUTION BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARRISON, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY CANCELING THE UNEXPENDED FUNDS IN ORDINANCE NUMBER 52-2007. Ms. Rieck provided an explanation on the intent of the Ordinance. Deputy Mayor Clowney made a motion to adopt, seconded by Committee Member Shearer. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** Committee Member Diggons.

TOWNSHIP ADMINISTRATOR'S REPORT:

Ms. Rieck requested authorization to advertise for snow plow drivers, due to the number of developments whose roads will be added this winter to those that are the responsibility of the Township. Mr. Chambers provided Township Committee with information concerning the number of individuals currently available for plowing. Deputy Mayor Clowney made a motion to approve the request, seconded by Committee Member Shearer. Ayes: Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo.

Ms. Rieck requested authorization to advertise for bids for sludge hauling and chemicals for the Waste Water Treatment Facility for the year 2011. Deputy Mayor Clowney made a motion to approve the request, seconded by Committee Member Shearer. Ayes: Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo.

A request for temporary signs was sent to Ms. Rieck asking permission to display signs for the Clearview Bands Parents Association's annual Holiday Craft Show which is being held on Saturday, December 4th. The signs that are similar in size to the standard political sign and they would like to post them beginning November 20th. Mayor Manzo suggested the limit be placed at 25 signs. Ayes: Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo

Ms. Rieck informed Township Committee that the Recreational Open Space Inventory is in need of review, and suggested that Susanne Rhudy coordinate with Mayor Manzo and Planning Board Chair Joe Pacera to review the list, to which Township Committee agreed.

A proposal was received from the Township's little league, for anticipated renovations on baseball field number five (5). Ms. Rieck requested Township Committee's approval to allow them to move forward with the improvements. Committee Member Heim made a motion to approve the proposal, seconded by Deputy Mayor Clowney. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

Committee Member Heim relayed appreciation from the Township's little league to Deputy Mayor Clowney, for the work he has done with the little league.

UNFINISHED BUSINESS: Mayor Manzo announced the ribbon cutting on the light at the Old Mill is scheduled for Wednesday at 2:30 p.m., and October 13th is the groundbreaking ceremony for the light at Tomlin Station Road and Rt 322.

NEW BUSINESS: Nothing at this time

**MINUTES - TOWNSHIP COMMITTEE WORK SESSION MEETING
OCTOBER 4, 2010**

Page 5 of 6

OTHER MATTERS: Deputy Mayor Clowney recommended Dennis Chambers be named as employee of the month for the month of October. Committee Member Heim offered a second. Ms. Rieck will prepare the appropriate resolution to be read and considered at the next meeting.

Mayor Manzo discussed replacing Ms. Trunk's post on the Township's Standing and Special Committees. The following nominations and subsequent appointments were made:

COMMUNICATION – NO REPLACEMENT AT THIS TIME BASED UPON MS. RIECK'S INVOLVEMENT IN COMMUNICATIONS.

EMPLOYEE RELATIONS – MATT DIGGONS

Motion to approve the appointment was made by Deputy Mayor Clowney, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

ECONOMIC DEVELOPMENT COUNCIL – ROBERT SHEARER / ALT. MATT DIGGONS

Motion to approve the appointments was made by Deputy Mayor Clowney, seconded by Mayor Manzo. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

MERCHANTS ASSOCIATION – DON HEIM / ALT. MATT DIGGONS

Motion to approve the appointments was made by Committee Member Shearer, seconded by Mayor Manzo. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

HISTORIC – MAYOR MANZO / ALT. MATT DIGGONS

Motion to approve the appointments was made by Deputy Mayor Clowney, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

Mr. Shearer spoke of a conversation had with Ms. Rieck concerning the Township Calendar. Ms. Rieck noted that Susquehanna is unable to sponsor the entire cost of the calendar. She and Ms. Bullock have solicited other banks who might consider serving the Township, but none have proved to be competitive, and are unable to offer necessary services. Ms. Rieck suggested that the calendar be distributed mainly electronically, with a limited number of printed copies made available. Township Committee agreed to Ms. Rieck's suggestion pending Mayor Manzo's attempt to secure a sponsor within 24 hours.

Mayor Manzo asked Ms. Malloy to pursue a photo and short bio on each Township Committee Member, and post the information on the Township Committee webpage.

PRIVILEGE OF THE FLOOR: Deputy Mayor Clowney motioned to open the meeting to the public, seconded by Committee Member Heim, motion carried.

**MINUTES - TOWNSHIP COMMITTEE WORK SESSION MEETING
OCTOBER 4, 2010** Page 6 of 6

Chris Knisely, 72 N. Main Street – Offered his appreciation to those who have worked on the pond committee.

Deputy Mayor Clowney motioned to close the meeting to the public, seconded by Committee Member Shearer, motion carried.

RESOLUTION 182-2010 – RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARRISON, IN THE COUNTY OF GLOUCESTER, AND STATE OF NEW JERSEY AUTHORIZING EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-13 OF THE OPEN PUBLIC MEETINGS ACT. Matters of discussion pertain to contract negotiations and potential litigation, no action will be taken following the executive session. Committee Member Heim made a motion to adopt, seconded by Mayor Manzo. The motion passed unanimously at 8:45 p.m. on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Mayor Manzo, Committee Member Shearer, Committee Member Diggons. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None. 8:45 p.m

Deputy Mayor Clowney made a motion to return to open session at 9:15 p.m., seconded by Committee Member Heim, motion carried.

ADJOURNMENT OF MEETING: Committee Member Diggons made a motion to adjourn at 9:16 p.m., seconded by Mayor Manzo, motion carried.

Respectfully Submitted,

Diane L. Malloy,
Municipal Clerk