

**TOWNSHIP OF HARRISON
TOWNSHIP COMMITTEE - ANNUAL REORGANIZATION MEETING
114 BRIDGETON PIKE, MULLICA HILL NJ 08062
JANUARY 5, 2011**

MINUTES

CALL TO ORDER: Municipal Clerk Diane Malloy called the meeting to order at 7:04 p.m.

ROLL CALL: Diane Malloy, Municipal Clerk, called the roll which resulted in the following members present: Committee Member Clowney; Committee Member Heim, Committee Member Shearer.

Others present: Carole Rieck, Administrator, John Cantwell, Township Engineer, Brian Duffield, Solicitor, Dennis Chambers, Head Mechanic / Superintendent of Public Works

Ms. Malloy read the following Statement: "In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of annual notice filed with the Gloucester County Times and the Courier Post newspapers, and posted on the bulletin board in the municipal building on January 6, 2010". Notice of the change of date for tonight's meeting was filed with aforementioned publications via email, regular mail and fax; and posted on the bulleting board in the Municipal Building on December 16, 2010.

Municipal Clerk Malloy called for a moment of reflection to remember the men and women servicing in us U.S. armed forces, followed by the flag salute.

Louis Manzo, Committeeman-elect, was sworn in by Solicitor Brian Duffield, as a member of Township Committee for a three (3) year term.

Matthew Diggons, Committeeman-elect, was sworn in by Solicitor Brian Duffield, as a member of Township Committee for a three (3) year term.

ROLE CALL: Committee Member Clowney; Committee Member Diggons, Committee Member Heim, Committee Member Manzo, Committee Member Shearer.

Municipal Clerk Malloy asked for a motion to open the floor to nominations for the office of Mayor for the year 2011. Committee Member Diggons made a motion to appoint Mr. Louis Manzo as Mayor the year 2011, seconded by Committee Member Clowney. Hearing no other nomination, motion was carried upon call of role. **ROLE CALL:** Ayes: Committee Member Clowney, Committee Member Heim, Committee Member Diggons, Committee Member Shearer, Committee Member Manzo.

Mayor Manzo was sworn into office by Municipal Clerk Diane Malloy, who then turned the meeting over to the leadership of Mayor Louis Manzo.

Mayor Manzo asked for a motion to open the floor to nominations for the office of Deputy Mayor for the year 2011. Committee Member Heim made a motion to appoint Committee Member Clowney as Deputy Mayor the year 2011, seconded by Committee Member Shearer. Hearing no other nomination, motion was carried upon call of role. **ROLE CALL:** Ayes: Committee Member Clowney, Committee Member Heim, Committee Member Diggons, Committee Member Shearer, Mayor Manzo.

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Committee Member Clowney was sworn in by Mayor Louis Manzo as Deputy Mayor for the year 2011.

PROCLAMATION: VINCENT GANGEMI, SR.: Deputy Mayor Clowney read aloud a proclamation honoring Mr. Vincent Gangemi, Sr., for his many achievements over four decades of service to the Township.

Mr. Jack McElwee, 1433 Swann Lane – Commended Mr. Gangemi on behalf of his hard work on the township’s Recreation Commission. He went on to recognize Mr. Gangemi’s involvement on other boards and commissions within the township. A plaque was presented to Mr. Gangemi by Mr. McElwee, on behalf of the Recreation Commission.

Vincent Gangemi, Sr., 508 Angies Place – Thanked everyone for their kind words and recognition.

COMMENTS BY THE MAYOR AND TOWNSHIP COMMITTEE:

Committee Member Heim thanked everyone for their support and their dedication in maintaining the momentum and helping the Township to move forward in 2010. He went on to offer is appreciation to residents, board and commission members, and employees of the Township of Harrison for making the community what it is today.

Committee Member Diggons thanked all who supported him in becoming a member of Township Committee. He expressed appreciation to his family, as well as to his fellow committee members and township employees.

Committee Member Shearer thanked his wife and daughter for their support, and offered his appreciation to the township’s employees. He expressed his appreciation to Mr. Gangemi, Sr. for accepting him into the Recreation Commission, which eventually lead to his position on Township Committee. Committee Member Shearer went on to thank Township Committee members for their support and mutual respect.

Deputy Mayor Clowney thanked his family, all of the volunteers who work toward moving the Township forward, and the Township’s employees. Deputy Mayor Clowney stated that he looks forward to working with Township Committee in 2011 and maintaining the positive momentum.

Mayor Manzo thanked everyone in the audience for their support, noting that the appointment of Mayor for a fourth term is a true honor. The Mayor pledged to work hard for residents, and to maintain the positive direction of the community. He acknowledged and thanked former Deputy Mayor Niki Trunk, who was forced to resign her position on Township Committee due to a conflict with her employer. Mayor Manzo thanked Committee Member Diggons and the families of all Township Committee members. He expressed his support for community involvement and offered a challenge to all residents to get involved within their community. He went on to express great appreciation to Ms. Diane Malloy, Ms. Carole Rieck and Mr. Dennis Chambers, for their assistance and hard work over the years.

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Mayor Manzo discussed the fiscal challenges that every Municipality is facing, but reaffirmed the upcoming establishment of the Richwood Town Center and the ratables it will bring. The Mayor discussed some of the recent improvements and changes in town, including the bypass. He noted that the governing body will continue to move forward on improving communications with residents. He advocated the public's involvement in their local government and within their community.

CONSENT AGENDA: Mayor Manzo announced that Resolutions 1-2011 through 37-2011, 39-2011 and 44-2011 will be individually read by title only. Ms. Malloy read aloud the following:

- A. RESOLUTION NO. 1-2011** ADOPTING TEMPORARY BUDGET
- B. RESOLUTION NO. 2-2011** APPOINTING A MUNICIPAL ATTORNEY FOR THE YEAR 2011 (BRIAN DUFFIELD)
- C. RESOLUTION NO. 3-2011** APPOINTING A MUNICIPAL AUDITOR FOR THE YEAR 2011 (DAVID C. ROLLISON)
- D. RESOLUTION NO. 4-2011** APPOINTING A MUNICIPAL ENGINEER FOR THE YEAR 2011 (REMINGTON & VERNICK / JOHN CANTWELL)
- E. RESOLUTION NO. 5-2011** APPOINTING MUNICIPAL BOND COUNSEL FOR THE YEAR 2011 (PHILIP A. NORCROSS)
- F. RESOLUTION NO. 6-2011** APPOINTING AN ATTORNEY SPECIALIZING IN EMPLOYEE RELATIONS FOR THE YEAR 2011 (JOSEPH F. BETLEY)
- G. RESOLUTION NO. 7-2011** APPOINTING A MUNICIPAL PUBLIC DEFENDER FOR THE YEAR 2011 (CARMEN A. MALIGNAGGI)
- H. RESOLUTION NO. 8-2011** APPOINTING A RISK MANAGEMENT CONSULTANT - GLOUCESTER/SALEM/CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND FOR THE YEAR 2011 (CETTEI & CONNELL)
- I. RESOLUTION NO. 9-2011** APPOINTING A RISK MANAGEMENT CONSULTANT – MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND FOR THE YEAR 2011 (CETTEI & CONNELL)
- J. RESOLUTION NO. 10-2011** ESTABLISHING CONTACT PERSONS FOR THE EMPLOYMENT PRACTICES LIABILITY ATTORNEY CONSULTATION SERVICE FOR THE GLOUCESTER/SALEM/CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND (CAROLE M. RIECK, LEO SELB)
- K. RESOLUTION NO. 11-2011** APPOINTING A FUND COMMISSIONER TO THE GLOUCESTER/SALEM/CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND AND THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND (CAROLE M. RIECK)

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- L. RESOLUTION NO. 12-2011** APPOINTING AN ALTERNATE FUND COMMISSIONER TO THE GLOUCESTER/SALEM/CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND AND THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND (STACEY M. HOLTZHAUSER)
- M. RESOLUTION NO. 13-2011** NAMING OFFICIAL DEPOSITORIES AND SIGNATURE AUTHORIZATIONS FOR THE YEAR 2011
- N. RESOLUTION NO. 14-2011** DESIGNATING REGULAR & WORK SESSION MEETINGS AND OFFICIAL NEWSPAPERS FOR THE YEAR 2011
- O. RESOLUTION NO. 15-2011** FIXING THE RATE OF INTEREST ON TAXES AND SEWER
- P. RESOLUTION NO. 16-2011** APPOINTING A DIRECTOR OF PUBLIC SAFETY FOR THE YEAR 2011 (LOUIS MANZO)
- Q. RESOLUTION NO. 17-2011** APPOINTING A PRIMARY CARE PHYSICIAN FOR THE YEAR 2011
- R. RESOLUTION NO. 18-2011** APPOINTING MICHAEL GONSERKEVIS, JR. TO SERVE AS THE LICENSE OPERATOR OF THE HARRISON TOWNSHIP WASTEWATER TREATMENT SYSTEM
- S. RESOLUTION NO. 19-2011** AUTHORIZING AN AGREEMENT BETWEEN THE TOWNSHIP OF HARRISON & THE TOWNSHIP OF SOUTH HARRISON FOR THE USE OF COURTROOM FACILITIES FOR THE YEAR 2011
- T. RESOLUTION NO. 20-2011** AUTHORIZING A CONTRACT BETWEEN THE TOWNSHIP OF HARRISON AND THE SOCIETY TO PROTECT ANIMALS FOR A CAT & DOG CENSUS, IN ACCORDANCE WITH NJSA 4:19, FOR THE YEAR 2011
- U. RESOLUTION NO. 21-2011** APPOINTING CAROL L. PUSZTAY AS DEPUTY MUNICIPAL CLERK FOR THE YEAR 2011
- V. RESOLUTION NO. 22-2011** APPOINTING A MUNICIPAL PLANNER FOR MATTERS RELATED TO COAH FOR A PERIOD OF ONE-MONTH (LAND DIMENSIONS)
- W. RESOLUTION NO. 23-2011** APPOINTING AN ATTORNEY SPECIALIZING IN LITIGATION FOR THE YEAR 2011 (ANDREW B. COHEN)
- X. RESOLUTION NO. 24-2011** APPOINTING AN ATTORNEY SPECIALIZING IN AFFORDABLE HOUSING FOR THE YEAR 2011 (KEVIN VAN HISE)
- Y. RESOLUTION NO. 25-2011** AWARDING A CONTRACT FOR THE PURCHASE OF INSURANCE AND/OR CONSULTANT SERVICES FOR THE YEAR 2011 (JAMES B. KIRBY INS.)

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- Z. RESOLUTION NO. 26-2011** APPOINTING AN ATTORNEY SPECIALIZING IN MATTERS RELATING TO SEWER TREATMENT PLANT FACILITIES, FOR A PERIOD OF THREE-MONTHS (ED KONDRACKI)
- AA. RESOLUTION NO. 27-2011** APPOINTING AN ATTORNEY SPECIALIZING IN MATTERS RELATING TO REDEVELOPMENT FOR THE YEAR 2011 (M. JAMES MALEY, JR.)
- BB. RESOLUTION NO. 28-2011** APPOINTING A FINANCIAL ADVISOR FOR THE YEAR 2011 (DAVID B. THOMPSON / PHOENIX ADVISORS)
- CC. RESOLUTION NO. 29-2011** APPOINTING A CLAIMS COORDINATOR FOR THE YEAR 2011 (CAROLE M. RIECK)
- DD. RESOLUTION NO. 30-2011** APPOINTING A MUNICIPAL PROSECUTOR FOR THE YEAR 2011 (JOHN MOUSTAKAS)
- EE. RESOLUTION NO. 31-2011** APPOINTING A MUNICIPAL ENGINEER FOR SPECIAL PROJECTS FOR THE YEAR 2011 (FRALINGER ENGINEERING)
- FF. RESOLUTION NO. 32-2011** APPOINTING A PROFESSIONAL ENGINEERING CONSULTANT FOR SEWER UTILITIES FOR THE YEAR 2011 (BCM ENGINEERING)
- GG. RESOLUTION NO. 33-2011** APPOINTING CONFLICT MUNICIPAL PROSECUTORS FOR THE YEAR 2011 (KELLY A. CONROY, DAVID M. SCHMID, ROBERT J. SMITH II, CHARLES FIORE, NATALIE E. WENTZ)
- HH. RESOLUTION NO. 34-2011** APPOINTING A SPECIAL ADVISOR FOR MANAGEMENT OVERSIGHT RELATIVE TO THE HENRY HARRIS LANDFILL, FOR THE YEAR 2011 (LYMAN BARNES)
- II. RESOLUTION NO. 35-2011** APPOINTING A REGISTRAR OF VITAL STATISTICS FOR A THREE-YEAR TERM (DIANE L. MALLOY)
- JJ. RESOLUTION NO 36-2011** APPOINTING A DEPUTY REGISTRAR OF VITAL STATISTICS FOR A THREE-YEAR TERM (CAROL PUSZTAY)
- KK. RESOLUTION NO. 37-2011** - APPOINTING AN EMERGENCY MANAGEMENT COORDINATOR FOR A THREE-YEAR TERM (ED SELB)
- LL. RESOLUTION NO. 39-2011** APPOINTING A SAFETY COORDINATOR FOR THE YEAR 2011 (DENNIS CHAMBERS)
- MM. RESOLUTION NO. 40-2011** APPOINTING A QUALIFIED PURCHASING AGENT FOR THE YEAR 2011 (CAROLE M. RIECK)
- NN. RESOLUTION NO. 41-2011** APPOINTING PETTY CASH CUSTODIANS FOR THE YEAR 2011 (YVONNE BULLOCK, PAULA UNDERCUFFLER)

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- OO. RESOLUTION NO. 44-2011 - APPOINTING A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REPRESENTATIVE FOR THE YEAR 2011 (CAROLE M. RIECK)**

Committee Member Diggons made a motion to adopt Resolutions 1-2011 through 37-2011, 39-2011 and 44-2011, seconded by Committee Member Heim. The motion was carried upon call of role. **ROLE CALL:** Ayes: Deputy Mayor Clowney, Committee Member Heim, Committee Member Diggons, Committee Member Shearer, Mayor Manzo.

APPOINTMENT OF SPECIAL AND STANDING COMMITTEES FOR 2011 – Ms. Malloy read aloud the names of 2011 appointees (attached).

APPOINTMENT AND SWEARING IN OF TOWNSHIP OFFICIALS, EMPLOYEES AND BOARD MEMBERS FOR 2009 - Mayor Manzo read aloud the names and positions of the Township Officials and employees for the year 2011 (attached). Deputy Mayor Clowney made a motion to appoint the members as stated, seconded by Committee Member Shearer. The motion was carried upon call of role. **ROLE CALL:** Ayes: Deputy Mayor Clowney, Committee Member Heim, Committee Member Diggons, Committee Member Shearer, Mayor Manzo. The individuals present and appointed were then sworn in to their respective positions by Mayor Manzo, and proceeded to complete their oaths of office.

ADJOURNMENT OF THE MEETING: Committee Member Heim made a motion to adjourn at 8:04 p.m., seconded by Committee Member Diggons, motion carried.

Respectfully Submitted,

Diane L. Malloy
Municipal Clerk