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**TOWNSHIP COMMITTEE REORGANIZATION  
TOWNSHIP OF HARRISON  
JANUARY 5, 2011 AT 7:00 P.M.**

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**AGENDA**

**I. OPENING:**

- A. CALL TO ORDER
- B. ROLL CALL
- C. OPEN PUBLIC MEETINGS ACT STATEMENT
- D. MOMENT OF SILENCE FOR MEMBERS OF OUR ARMED FORCES
- E. FLAG SALUTE

**II.** LOUIS MANZO, COMMITTEEMAN-ELECT WILL BE SWORN IN AS A MEMBER OF TOWNSHIP COMMITTEE FOR A THREE (3) YEAR TERM

**III.** MATTHEW DIGGONS, COMMITTEEMAN-ELECT WILL BE SWORN IN AS A MEMBER OF TOWNSHIP COMMITTEE FOR A THREE (3) YEAR TERM

**IV.** ROLL CALL

**V.** NOMINATION, APPOINTMENT AND SWEARING IN OF MAYOR OF THE TOWNSHIP COMMITTEE FOR THE YEAR 2011.

**VI.** NOMINATION, APPOINTMENT AND SWEARING IN OF DEPUTY MAYOR FOR THE TOWNSHIP COMMITTEE FOR THE YEAR 2011.

**VII.** COMMENTS BY THE MAYOR, DEPUTY MAYOR AND TOWNSHIP COMMITTEE

**VIII. RESOLUTIONS:**

- A. RESOLUTION NO. 1-2011** ADOPTING TEMPORARY BUDGET
- B. RESOLUTION NO. 2-2011** APPOINTING A MUNICIPAL ATTORNEY FOR THE YEAR 2011 (BRIAN DUFFIELD)
- C. RESOLUTION NO. 3-2011** APPOINTING A MUNICIPAL AUDITOR FOR THE YEAR 2011 (DAVID C. ROLLISON)
- D. RESOLUTION NO. 4-2011** APPOINTING A MUNICIPAL ENGINEER FOR THE YEAR 2011 (REMINGTON & VERNICK / JOHN CANTWELL)

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- E. RESOLUTION NO. 5-2011** APPOINTING MUNICIPAL BOND COUNSEL FOR THE YEAR 2011 (PHILIP A. NORCROSS)
- F. RESOLUTION NO. 6-2011** APPOINTING AN ATTORNEY SPECIALIZING IN EMPLOYEE RELATIONS FOR THE YEAR 2011 (JOSEPH F. BETLEY)
- G. RESOLUTION NO. 7-2011** APPOINTING A MUNICIPAL PUBLIC DEFENDER FOR THE YEAR 2011 (CARMEN A. MALIGNAGGI)
- H. RESOLUTION NO. 8-2011** APPOINTING A RISK MANAGEMENT CONSULTANT - GLOUCESTER/SALEM/CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND FOR THE YEAR 2011 (CETTEI & CONNELL)
- I. RESOLUTION NO. 9-2011** APPOINTING A RISK MANAGEMENT CONSULTANT – MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND FOR THE YEAR 2011 (CETTEI & CONNELL)
- J. RESOLUTION NO. 10-2011** ESTABLISHING CONTACT PERSONS FOR THE EMPLOYMENT PRACTICES LIABILITY ATTORNEY CONSULTATION SERVICE FOR THE GLOUCESTER/SALEM/CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND (CAROLE M. RIECK, LEO SELB)
- K. RESOLUTION NO. 11-2011** APPOINTING A FUND COMMISSIONER TO THE GLOUCESTER/SALEM/CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND AND THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND (CAROLE M. RIECK)
- L. RESOLUTION NO. 12-2011** APPOINTING AN ALTERNATE FUND COMMISSIONER TO THE GLOUCESTER/SALEM/CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND AND THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND (STACEY M. HOLTZHAUSER)
- M. RESOLUTION NO. 13-2011** NAMING OFFICIAL DEPOSITORIES AND SIGNATURE AUTHORIZATIONS FOR THE YEAR 2011
- N. RESOLUTION NO. 14-2011** DESIGNATING REGULAR & WORK SESSION MEETINGS AND OFFICIAL NEWSPAPERS FOR THE YEAR 2011
- O. RESOLUTION NO. 15-2011** FIXING THE RATE OF INTEREST ON TAXES AND SEWER
- P. RESOLUTION NO. 16-2011** APPOINTING A DIRECTOR OF PUBLIC SAFETY FOR THE YEAR 2011 (LOUIS MANZO)
- Q. RESOLUTION NO. 17-2011** APPOINTING A PRIMARY CARE PHYSICIAN FOR THE YEAR 2011

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- R. RESOLUTION NO. 18-2011** APPOINTING MICHAEL GONSERKEVIS, JR. TO SERVE AS THE LICENSE OPERATOR OF THE HARRISON TOWNSHIP WASTEWATER TREATMENT SYSTEM
- S. RESOLUTION NO. 19-2011** AUTHORIZING AN AGREEMENT BETWEEN THE TOWNSHIP OF HARRISON & THE TOWNSHIP OF SOUTH HARRISON FOR THE USE OF COURTROOM FACILITIES FOR THE YEAR 2011
- T. RESOLUTION NO. 20-2011** AUTHORIZING A CONTRACT BETWEEN THE TOWNSHIP OF HARRISON AND THE SOCIETY TO PROTECT ANIMALS FOR A CAT & DOG CENSUS, IN ACCORDANCE WITH NJSA 4:19, FOR THE YEAR 2011
- U. RESOLUTION NO. 21-2011** APPOINTING CAROL L. PUSZTAY AS DEPUTY MUNICIPAL CLERK FOR THE YEAR 2011
- V. RESOLUTION NO. 22-2011** APPOINTING A MUNICIPAL PLANNER FOR MATTERS RELATED TO COAH FOR A PERIOD OF ONE-MONTH (LAND DIMENSIONS)
- W. RESOLUTION NO. 23-2011** APPOINTING AN ATTORNEY SPECIALIZING IN LITIGATION FOR THE YEAR 2011 (ANDREW B. COHEN)
- X. RESOLUTION NO. 24-2011** APPOINTING AN ATTORNEY SPECIALIZING IN AFFORDABLE HOUSING FOR THE YEAR 2011 (KEVIN VAN HISE)
- Y. RESOLUTION NO. 25-2011** AWARDING A CONTRACT FOR THE PURCHASE OF INSURANCE AND/OR CONSULTANT SERVICES FOR THE YEAR 2011 (JAMES B. KIRBY INS.)
- Z. RESOLUTION NO. 26-2011** APPOINTING AN ATTORNEY SPECIALIZING IN MATTERS RELATING TO SEWER TREATMENT PLANT FACILITIES, FOR A PERIOD OF THREE-MONTHS (ED KONDRACKI)
- AA. RESOLUTION NO. 27-2011** APPOINTING AN ATTORNEY SPECIALIZING IN MATTERS RELATING TO REDEVELOPMENT FOR THE YEAR 2011 (M. JAMES MALEY, JR.)
- BB. RESOLUTION NO. 28-2011** APPOINTING A FINANCIAL ADVISOR FOR THE YEAR 2011 (DAVID B. THOMPSON / PHOENIX ADVISORS)
- CC. RESOLUTION NO. 29-2011** APPOINTING A CLAIMS COORDINATOR FOR THE YEAR 2011 (CAROLE M. RIECK)
- DD. RESOLUTION NO. 30-2011** APPOINTING A MUNICIPAL PROSECUTOR FOR THE YEAR 2011 (JOHN MOUSTAKAS)
- EE. RESOLUTION NO. 31-2011** APPOINTING A MUNICIPAL ENGINEER FOR SPECIAL PROJECTS FOR THE YEAR 2011 (FRALINGER ENGINEERING)

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- FF. RESOLUTION NO. 32-2011** APPOINTING A PROFESSIONAL ENGINEERING CONSULTANT FOR SEWER UTILITIES FOR THE YEAR 2011 (BCM ENGINEERING)
- GG. RESOLUTION NO. 33-2011** APPOINTING CONFLICT MUNICIPAL PROSECUTORS FOR THE YEAR 2011 (KELLY A. CONROY, DAVID M. SCHMID, ROBERT J. SMITH II, CHARLES FIORE, NATALIE E. WENTZ)
- HH. RESOLUTION NO. 34-2011** APPOINTING A SPECIAL ADVISOR FOR MANAGEMENT OVERSIGHT RELATIVE TO THE HENRY HARRIS LANDFILL, FOR THE YEAR 2011 (LYMAN BARNES)
- II. RESOLUTION NO. 35-2011** APPOINTING A REGISTRAR OF VITAL STATISTICS FOR A THREE-YEAR TERM (DIANE L. MALLOY)
- JJ. RESOLUTION NO 36-2011** APPOINTING A DEPUTY REGISTRAR OF VITAL STATISTICS FOR A THREE-YEAR TERM (CAROL PUSZTAY)
- KK. RESOLUTION NO. 39-2011** APPOINTING A SAFETY COORDINATOR FOR THE YEAR 2011 (DENNIS CHAMBERS)
- LL. RESOLUTION NO. 40-2011** APPOINTING A QUALIFIED PURCHASING AGENT FOR THE YEAR 2011 (CAROLE M. RIECK)
- MM. RESOLUTION NO. 41-2011** APPOINTING PETTY CASH CUSTODIANS FOR THE YEAR 2011 (YVONNE BULLOCK, PAULA UNDERCUFFLER)
- NN. RESOLUTION NO. 44-2011** - APPOINTING A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REPRESENTATIVE FOR THE YEAR 2011 (CAROLE M. RIECK)
- IX.** APPOINTMENT OF SPECIAL AND STANDING COMMITTEES FOR 2011
- X.** APPOINTMENT AND SWEARING IN OF TOWNSHIP OFFICIALS, PROFESSIONALS AND EMPLOYEES FOR 2011
- XI.** ADJOURNMENT OF THE MEETING

**RULES AND REGULATIONS  
OF THE HARRISON TOWNSHIP COMMITTEE**

These procedures are designed to ensure an orderly conduct of business and to allow the tape recording of the proceedings to record all comments made with accuracy.

**1** The Township Committee welcomes public comment on any governmental issue that a member of the public feels may be of concern to the resident of the municipality. There will be two (2) portions, up to thirty (30) minutes in duration, set aside for such comment at every monthly business meeting and monthly work session of the Committee. There will be no other public comment accepted unless directed by the Mayor or by an approved motion of the Committee, such as a public hearing.

**2** Comments relating to specific items that are scheduled for a public hearing can only be made at the time of the public hearing on the issue. In taking action on these items, the Township Committee will consider the comments presented at public hearing and any member of the committee can request the Mayor or his/her designee for permission to question the testimony presented to the Township Committee.

**3** Each person who wishes to speak shall raise his or her hand to be recognized before speaking. When recognized, the speaker must state their name, address and purpose of their comments. A second opportunity for the same individual to speak will only be allowed after all others have had their opportunity.

**4** Individual's comments will be limited to three (3) minutes or a Mayoral discretionary maximum of five (5) minutes to allow as many residents to speak as possible. Comments must be directed only to the Mayor or his/her designee. Other members of the Committee, municipal employees or Township professionals will respond only when requested by the mayor or his/her designee.

**5.** No intra-audience dialogue is permitted during the open session of any meeting. Such behavior is disruptive and will not be permitted.

**6.** Speakers on both sides shall treat each other with courtesy and respect in both action and utterance. No personal attacks or "poisonous" rhetoric will be permitted. The Mayor or his/her designee will give one warning of improper behavior or rhetoric to a speaker. On the next offense the speaker will be asked to relinquish the floor to another speaker.

**7.** Closed sessions of the Township Committee will normally be held until the end of the normal business part of any meeting. Exceptions to this may be made due to professional commitments or anticipated outcomes deemed of significant public interest.

**8.** The usage of mobile phones is strictly prohibited and must be turned off while Township Committee is in session.

**Adopted October 6, 2008**