
**TOWNSHIP OF HARRISON
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
114 BRIDGETON PIKE, MULLICA HILL NJ 08062
SEPTEMBER 20, 2010 AT 7:30 P.M.**

MINUTES

Mayor Louis Manzo called the meeting to order at 7:36 p.m. which was held at the Municipal Building.

ROLL CALL: Diane Malloy, Municipal Clerk, called the roll which resulted in the following:
Present: Committee Member Clowney, Heim and Shearer; Deputy Mayor Trunk; Mayor Manzo.
Absent: None.

Others present: Carole Rieck, Administrator, John Cantwell, Township Engineer, Brian Duffield, Solicitor, Mike Gonskerkevis, Dennis Chambers, Chief Rodgers and Maria Zuccarino, Assistant County Engineer

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: Ms. Malloy read the following statement: "In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of annual notice filed with the Gloucester County Times and the Courier Post newspapers and posted on the bulletin board in the municipal building on January 6TH 2010".

Mayor Manzo called for a moment of silence to remember our troops, followed by the flag salute.

Deputy Mayor Trunk explained that due to recent conflicts with her place of employment, she is no longer able to hold public office. She explained that serving the Township has been one of the greatest honors she has ever experienced, and hopes to be able to continue serving the Township on the Planning Board, and perhaps other boards and commissions. Deputy Mayor Trunk submitted her resignation as Deputy Mayor and Committee member for the Township. Mayor Manzo called for a recess at 7:43 p.m.

Ms. Trunk left the meeting at 7:44 p.m.

Mayor Manzo reconvened the meeting at 7:50 p.m.

Mayor asked for a motion to accept Ms. Trunk's resignation. Committee Member Clowney made a motion to accept Ms. Trunk's resignation with regrets, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

PROCLAMATION: Henry J. Reuter, Jr. - Committee Member Clowney read aloud the Proclamation honoring the memory of Mr. Reuter, and the service he gave of himself, to others and to the Township. Mrs. Reuter expressed appreciation to Township Committee, and said Mr. Reuter would truly be honored if he were here to accept the Proclamation.

RESOLUTION NO. 172-2010 - RESOLUTION BY THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARRISON, RECOGNIZING RECREATION COORDINATOR SHARON CHEW, FOR THE SUCCESS OF THE HARRISON TOWNSHIP SUMMER CAMP PROGRAMS. Committee Member Clowney read aloud Resolution 172-2010 recognizing Sharon Chew. Committee Member Clowney made a motion to adopt, seconded by Mayor Manzo. The motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo, **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

PRIVILEGE OF THE FLOOR: Committee Member Clowney motioned to open the meeting to the public, seconded by Committee Member Heim, motion carried.

Vicki Gaunt, 485 Woodruff Trail – Described an incident at the Recycle center and thanked the police department and public works department to taking the steps necessary to resolve the situation.

Denise Spreng, 72 - Exhibited photos of the handicapped parking facilities at Ella Harris Park, and asked that Township Committee take whatever steps necessary to enable the local police department to enforce the parking restrictions. Mayor Manzo asked that Dennis Chambers post appropriate signage, and asked the Solicitor for the specifics regarding enforcement.

Douglas Zee, 322 Richwood Road – Thanked Township Committee for getting Richwood Manor cleaned up. Mr. Zee expressed frustration with the coin drops being conducted in Richwood since the widening of Rt 322, noting that it has become a traffic hazard. Chief Rodger explained that he is no longer allowing local associations to solicit in front of WaWa.

Committee Member Clowney motioned to close the meeting to the public, seconded by Mayor Manzo, motion carried.

Mayor Manzo explained that based upon Ms. Trunk's resignation, the Chairperson of the Republican Committee, Barbara Pucilowski, submitted a letter to the Clerk with three (3) suggested candidates. Mayor Manzo asked fellow Committee Members to take the following three candidates under consideration; Nancy Kowalik, Matt Diggons and John McElwee, for vote during the next meeting. Mayor Manzo then asked for nomination to fill the seat of Deputy Mayor, left vacant by Ms. Trunk's resignation. Committee Member Heim nominated Committee Member Clowney, and the motion was seconded by Committee Member Shearer. The motion passed unanimously on the following vote: **AYES:** Committee Member Clowney, Committee Member Heim, Deputy Mayor Trunk, Mayor Manzo, Committee Member Shearer. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

Committee Member Clowney was sworn in as Deputy Mayor, by Mayor Manzo.

PAYMENT OF THE BILLS: Ms. Rieck requested that in addition to the bills listed on the bill list, Township Committee offer their approval on P/O 001835 payable to The Technical Institute Camden County, in the amount of \$435.00. Deputy Mayor Clowney made a motion to approve all bill submitted, including P/O 001835, seconded by Mayor Manzo. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

REPORTS OF SPECIAL COMMITTEES:

COUNTY LIAISON'S REPORT – Mayor Manzo deferred to Maria Zuccarino, Assistant County Engineer. Ms. Zuccarino mentioned that a preconstruction meeting is scheduled for tomorrow on the traffic light at Tomlin Station and Rt 322. The light at the Old Mill is up and awaiting power. Mayor Manzo inquired about the street sign at the Old Mill which reads 'Mullica Road'. He explained that Vince Voltaggio confirmed the street name as 'Mullica Road', not 'Mullica Hill Road'. Emergency Management Coordinator Ed Selb stated that the *connector road* is Mullica Road, per the 911 system.

Ms Zuccarino explained that construction is still ongoing on Phase I of the bypass, and the light at Clems Run is expected to be constructed by the end of October. Mayor Manzo will seek clarification on whether the light will be immediately operational.

ENVIRONMENTAL COMMISSION – Committee Member Heim announced the Commission has a new member, Mr. Luigi Lupo, and stated that their next meeting is scheduled for October 6th.

RECREATION COMMISSION – Deputy Mayor Clowney introduced Jack McElwee, who praised Ms. Chew for her hard work on all of the Township's recreational functions. Mr. McElwee went on provide information on the commission's upcoming events.

ECONOMIC DEVELOPMENT COUNCIL - Mayor Manzo has nothing to report at this time.

HISTORIC PRESERVATION – Mayor Manzo has nothing to report at this time.

MUNICIPAL ALLIANCE COMMITTEE – Deputy Mayor Clowney has nothing new to report at this time.

LIAISON TO CLEARVIEW REGIONAL HIGH SCHOOL BOARD OF EDUCATION- Committee Member Shearer has nothing new to report at this time.

LIAISON TO HARRISON TOWNSHIP SCHOOL BOARD OF EDUCATION – Deputy Mayor Clowney reported that the new school year is moving along smoothly.

LIAISON TO BOARD OF FIRE COMMISSIONERS – Committee Member Heim introduced Chairman of the Board of Fire Commissions, Ed Selb, who provided some background on the history of the Township's EMS, and how it might compare to the County's EMS program. Ken Powell, EMS Administrator, provided data on the Township's response times to various locations throughout the Township, and how those times compare with the County's response times. Mr. Powell went on to provide information on the local businesses and events sponsored by local EMS services. Leo Selb, Business Administrator for the Fire District, provided information on the Township's demographics, expressing the importance of local EMS services and explaining that the financial burden is minimal to the residents in comparison to the value of local service. Deputy Mayor Clowney requested clarification on the response times, confirming that the response times is inclusive of the time required for the EMS to get to the station, and then to the scene. Committee Member Heim and Shearer asked Mr. Powell for clarification the County's response times and the designated hospitals, respectively. Mr. Powell explained the Dynamic Staging Plan, at the request of Mayor Manzo. Mr. Leo Selb discussed the financial plan of the local EMS. Mayor Manzo thanked all EMS members for their time.

LIAISON TO MULLICA HILL MERCHANTS ASSOCIATION – Nothing to report at this time

ADHOC – Committee Member Heim reported the next meeting is Monday September 27th.

REPORTS OF STANDING COMMITTEES:

BOARD OF HEALTH – Nothing new to report at this time, report is on file

COMMUNICATIONS – Ms. Rieck reported that the newsletter went to the printer and is expected to mail in early October.

PUBLIC PROPERTY – Deputy Mayor Clowney referred to Dennis Chambers, who suggested the possibility of providing residents with a warning on the anticipated conversion of Spicer Street to a one-way Street. Chris Knisely, 72 N. Main Street, commented that he was under the impression that Township Committee had opted to delay the conversion of Spicer Street, pending the installation of the proposed traffic light at High Street. Mayor Manzo asked Mr. Duffield to pursue a response from the State on the estimated timeline for installation of the light, before deciding on whether to hold off on the project. Ms. Rieck asked what the Township's share of the cost will be for the light. Mayor Manzo stated that the Township's share is 25% of the project cost, but will be waived. Committee Member Heim informed Township Committee that the blinking light on Main Street is not being used by local EMS, and may come down. Mr. Chambers will follow up on what is involved in having the light removed.

PUBLIC SAFETY – Chief Rodgers noted that his report is on file, adding that he expects to be able to utilize Mantua's electronic sign for the purpose of warning motorists of the conversion of Spicer Street. Chief Rodgers reported that he received a letter from a resident at 311 Mullica Hill Road who has concerns with speeding and illegal passing, and will address the matter. Committee Member Heim noted that he was made aware of the issue and is working with the County to have the matter resolved.

WASTEWATER TREATMENT PLANT OPERATIONS REPORT – Mr. Gonserkevis stated that his report is on file.

WASTE MANAGEMENT – Mayor Manzo has nothing new to report at this time.

FINANCE – Ms. Rieck referenced Resolution No. 176-2010 establishing a bank account for the DARE program.

TRICO JOINT INSURANCE FUND – Nothing new to report at this time.

LPAC – Deputy Mayor Clowney has nothing new to report at this time.

ORDINANCES AND RESOLUTIONS:

ORDINANCE NO. 24-2010 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 192 ENTITLED "SUBDIVISION OF LAND" OF THE CODE OF THE TOWNSHIP OF HARRISON (LIGHTING). (1st Reading August 3, 2010, Public Hearing tabled from September 7, 2010 to September 20, 2010).

ORDINANCE NO. 25-2010 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 174 ENTITLED "SITE PLANS, MAJOR" OF THE CODE OF THE TOWNSHIP OF HARRISON (LIGHTING). (1st Reading August 3, 2010, Public Hearing tabled from September 7, 2010 to September 20, 2010)

ORDINANCE NO. 26-2010 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 145 ENTITLED "NOISE" OF THE CODE OF THE TOWNSHIP OF HARRISON. (1st Reading August 16, 2010, Public Hearing tabled from September 7, 2010 to September 20, 2010)

Committee Member Heim made a motion to table Ordinances 24-2010, 25-2010 and 26-2010 until the meeting of October 4, 2010. The motion was seconded by Deputy Mayor Clowney and passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

ORDINANCE NO. 28-2010 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 225 ENTITLED "ZONING" OF THE CODE OF THE TOWNSHIP OF HARRISON (1st Reading August 16, 2010, Public Hearing tabled from September 7, 2010 to September 20, 2010) Deputy Mayor Clowney made a motion to open the matter to the public, seconded by Mayor Manzo, motion carried. Mr. Duffield provided information on the intent of the amendment. Deputy Mayor Clowney made a motion to close the matter to the public, seconded by Committee Member Heim, motion carried. Deputy Mayor Clowney made a motion to adopted, seconded by Mayor Manzo. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

ORDINANCE NO. 29-2010 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 159 ENTITLED "PROPERTY MAINTENANCE" OF THE CODE OF THE TOWNSHIP OF HARRISON (1st Reading September 7, 2010, Public Hearing September 20, 2010) Deputy Mayor Clowney made a motion to open the matter to the public, seconded by Committee Member Heim, motion carried. Mayor Manzo and Mr. Duffield provided some background on the intent of the Ordinance. Deputy Mayor Clowney made a motion to close the matter to the public, seconded by Mayor Manzo, motion carried. Committee Member Heim made a motion to adopt, seconded by Committee Member Shearer. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

ORDINANCE NO. 30-2010 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 214-14, ENTITLED "VEHICLES AND TRAFFIC" OF THE CODE OF THE TOWNSHIP OF HARRISON (As recommended by the Planning Board) (1st Reading September 20, 2010, Public Hearing October 4, 2010) Deputy Mayor Clowney made a motion to adopt, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

ORDINANCE NO. 31-2010 - AN ORDINANCE OF THE TOWNSHIP OF HARRISON TO ERECT A STOP SIGN AT THE INTERSECTION OF WOODLAND AVENUE AND KATIE COURT AND DESIGNATE THE INTERSECTION OF WOODLAND AVENUE AND KATIE COURT AS A STOP INTERSECTION WITHIN THE SUBDIVISION KNOWN AS REMINGTON ESTATES IN THE TOWNSHIP OF HARRISON (As recommended by the Planning Board) (1st Reading September 20, 2010, Public Hearing October 4, 2010) Committee Member Heim made a motion to adopt, seconded by Mayor Manzo. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

ORDINANCE NO. 32-2010 - AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARRISON, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY ESTABLISHING AN APPROPRIATION FOR THE COMPLETION OF THE FOREST WOODS – THE ENCLAVE DEVELOPMENT IN THE AMOUNT OF \$344,937.80 (1st Reading September 20, 2010, Public Hearing October 4, 2010) Deputy Mayor Clowney made a motion to adopt, seconded by Mayor Manzo. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 175-2010 - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON AUTHORIZING AN AGREEMENT BY AND BETWEEN THE TOWNSHIP OF HARRISON AND MADISON/CANUSO RICHWOOD VILLAGE, LLC FOR THE CONSTRUCTION OF THE RICHWOOD WASTEWATER TREATMENT AND DISPOSAL FACILITIES Deputy Mayor Clowney made a motion to adopt, seconded by Committee Member Heim. Ed Kondracki, Special Council for Wastewater, provided some history on the matter and background on this Resolution, noting that all necessary permits have been received. Mr. Kondracki expects some minor, grammatical amendments to the agreement, but nothing that will change the substance of said agreement. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 176-2010 - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON, IN THE COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY TO ESTABLISH A BANK ACCOUNT FOR THE HARRISON TOWNSHIP DARE PROGRAM. Deputy Mayor Clowney made a motion to adopt, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

ENGINEERS REPORT: Mr. Cantwell reported that a preconstruction meeting is tentatively scheduled for September 28th, for the Bishop Road project.

ADMINISTRATOR'S REPORT: Ms. Rieck requested permission to advertise for an Affordable Housing Administrative Agent, as per recent COAH rules. Committee Member Heim made a motion to approve the request, seconded by Mayor Manzo. **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo.

Ms. Rieck reported that a proposal in the amount of \$26, 025.00 was received from Remington and Vernick, for services pertaining to the Forest Woods Development. Funding of the proposal would come from the monies secured from the bonding company. Ms. Rieck informed Township Committee that no immediate action is required, pending the public hearing on Ordinance No. 32-2010.

A request was received from Leigh court resident Gail Griffith, asking that 'Children At Play' signage be installed throughout the development. Deputy Mayor Clowney made a motion to approve the request, seconded by Committee Member Shearer. **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo.

Additionally, Ms. Carla Hoopes, a resident of 132 Tomlin Station Road, requested that 'Deaf Child in Area' signs be posted, as her son is hearing impaired. Committee Member Heim made a motion to approve the request, seconded by Deputy Mayor Clowney. **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo.

Ms. Rieck discussed a complaint received from a resident of High Point with regard to individuals loitering, stealing from residents' yards, and harassing others. Chief Rodgers reported that officers have recently addressed some incidents in the area, and continue to monitor the area closely.

UNFINISHED BUSINESS: Nothing at this time

NEW BUSINESS: Mayor Manzo discussed an email rec'd from the Township's CFO with regard to a request from Bob Pacilli, asking that a portion of his Cash Bond funds be transferred to his escrow account. Ms. Rieck suggested that the matter be referred to Dave Rollison, to see if the transfer is permitted. Ms. Malloy clarified that the CFO is not unwilling to do the transfer, but that she is unwilling to transfer the funds *without* a Resolution of the governing body. Brian Duffield then suggested that Township Committee adopt **RESOLUTION 177-2010 - ALLOWING THE TRANSFER OF APPROXIMATELY. \$1700.00 FROM THE \$12,000.00 CASH BOND POSTED AGAINST THE IMPROVEMENTS AT SPICER ESTATES, TO THE ESCROW ACCOUNT, AS PER MR. PACILLI'S REQUEST.** Committee Member Clowney made a motion to adopt, seconded by Committee Member Heim. **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

Mayor Manzo spoke of the loss of Niki Trunk to the Township Committee, noting that she has been deeply involved with the planning board. Mayor Manzo recommended that Ms. Trunk be appointed to fill the Planning Board vacancy, with a four-year term expiring December 31, 2012. Further, as per the recommendation of Planning Board Chair Joe Pacera, Mayor Manzo recommended Mr. Steve Dickson be appointed to fill the other vacancy for a four-year term expiring December 31, 2011. Deputy Mayor Clowney made a motion to approve the appointments, seconded by Mayor Manzo. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

OTHER MATTERS: Committee Member Heim expressed concerns with hunters in the area, to which Mr. Duffield and Deputy Mayor Clowney replied. Chief Rodgers added that the State has recently relaxed some of the regulations, but violators should be reported to the local police department.

PRIVILEGE OF THE FLOOR: Deputy Mayor Clowney motioned to open the meeting to the public, seconded by Committee Member Heim motion carried at 9:23 p.m.

Chris Knisely, 72 N. Main Street – Inquired about the appointment of Lyman Barnes, Environmental expert to oversee the landfill, to which Mayor Manzo replied. Committee Member Heim noted that he intends to invite Mr. Barnes to an upcoming Environmental Commission meeting.

Cathy Noakes, 737 Barnsboro Road – Inquired about the tentative start date for the Richwood Sewer Treatment Plant. Mayor Manzo responded that the signing of the agreement is a commitment from the developer to absorb the cost for building the Sewer plant, and expects the project to begin next year, beginning with the north-west corner near the post office. Construction is expected to take approximately eighteen (18) months.

Committee Member Heim motioned to close the meeting to the public, seconded by Committee Member Shearer, motion carried.

ADJOURNMENT OF MEETING: Deputy Mayor Clowney made a motion to adjourn at 9:34 p.m., seconded by Committee Member Shearer, motion carried, meeting adjourned.

Respectfully Submitted,

Diane L. Malloy, R.M.C.
Municipal Clerk