
**TOWNSHIP OF HARRISON
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
114 BRIDGETON PIKE, MULLICA HILL NJ 08062
OCTOBER 18, 2010 AT 7:30 P.M.**

MINUTES

Mayor Louis Manzo called the meeting to order at 7:31p.m. which was held at the Municipal Building.

ROLL CALL: Diane Malloy, Municipal Clerk, called the roll which resulted in the following: Present: Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer; Mayor Manzo. Absent: None.

Others present: Carole Rieck, Administrator, John Cantwell, Township Engineer, Brian Duffield, Solicitor, Mike Gonskerkevis, Dennis Chambers, Chief Rodgers, Maria Zuccarino, Assistant County Engineer.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: Ms. Malloy read the following statement: "In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of annual notice filed with the Gloucester County Times and the Courier Post newspapers and posted on the bulletin board in the municipal building on January 6TH 2010".

Mayor Manzo called for a moment of silence to remember our troops, followed by the flag salute.

PROCLAMATION: RECOGNIZING REBECCA VISALLI - The Mayor and Township Committee welcomed Senate President / Freeholder Director Stephen M. Sweeney, and Freeholder Jean DuBois. Deputy Mayor Clowney read aloud a proclamation from the Mayor and Township Committee, honoring Ms. Visalli's accomplishments within the Special Olympics. Mayor Manzo offered his congratulations, followed by some congratulatory comments from Freeholder DuBois and Senate President / Freeholder Director Sweeney. Freeholder DuBois and Senate President / Freeholder Director Sweeney then presented Ms. Visalli with a medal and proclamation from the County of Gloucester, and from the State.

Freeholder DuBois and Senate President / Freeholder Director Sweeney left the meeting at 7:37 p.m.

APPROVAL OF MINUTES:

September 7, 2010 Work Session
September 7, 2010 Executive Session
September 20, 2010 Reg. Business Mtg.

October 4, 2010 Work Session
October 4, 2010 Executive Session

Deputy Mayor Clowney made a motion to approve the minutes of September 7, 2010 and September 20, 2010, seconded by Committee Member Heim. The motion passed on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** Committee Member Diggons.

Deputy Mayor Clowney made a motion to approve the minutes of October 4, 2010, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

PRIVILEGE OF THE FLOOR: Committee Member Heim motioned to open the meeting to the public, seconded by Deputy Mayor Clowney, motion carried.

Chris Knisely, 72 N. Main Street – Referenced an email sent to the Mayor with regard to potential pedestrian crossing at the new light at the Old Mill. Mayor Manzo indicated that he forwarded that the email to the County. Ms. Zuccarino took note and will review the matter.

Committee Member Clowney motioned to close the meeting to the public, seconded by Committee Member Heim, motion carried.

PAYMENT OF THE BILLS: Committee Member Shearer made a motion to approve all bills as submitted, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

REPORTS OF SPECIAL COMMITTEES:

COUNTY LIAISON'S REPORT – Ms. Zuccarino warned of upcoming road closures on Rt 322 due the work on the bypass, adding that Atlantic City Electric and Verizon will be doing pole relocations this week. Ms. Zuccarino noted that installation of the light at Clems Run and Rt 322 has been delayed, and she will provide clarification at a later date on the intended flow of traffic in that area.

ENVIRONMENTAL COMMISSION – Committee Member Heim reported that Committee Member Shearer attended the last meeting during which a new potential member was interviewed.

RECREATION COMMISSION – Deputy Mayor Clowney spoke of upcoming fall festivities, and asked that all attendees bring a pair of socks for the 'Socks for Soldiers' program. Mayor Manzo noted that the recent Ghost Walk in town appeared to be very successful.

ECONOMIC DEVELOPMENT COUNCIL - Mayor Manzo confirmed that construction is underway on the new Super Wawa in Richwood.

HISTORIC PRESERVATION – Mayor Manzo deferred to Mr. Chris Knisley. Mr. Knisely reported that the Committee reviewed a number of applications, and membership recommendations will be forthcoming.

LIAISON TO CLEARVIEW REGIONAL HIGH SCHOOL BOARD OF EDUCATION- Committee Member Shearer had nothing to report.

LIAISON TO HARRISON TOWNSHIP SCHOOL BOARD OF EDUCATION – Deputy Mayor Clowney reported that the board will be conducting interviews next Monday for Mr. Diggon's former seat on the Board. Deputy Mayor Clowney continues to send letters of congratulation to students of the month, from Township Committee. Mayor Manzo expressed his support for Deputy Mayor Clowney's efforts.

LIAISON TO BOARD OF FIRE COMMISSIONERS – Committee Member Heim has a meeting tomorrow night. Mayor Manzo asked that Committee Member Heim inquire about any issues they may have with the new traffic light at the Old Mill.

LIAISON TO MULLICA HILL MERCHANTS ASSOCIATION – Mayor Manzo spoke of his desire to have a meeting of the Merchants. It was agreed that Ms. Rieck will work to gather a list of Merchants, and Jim Malaby will speak with the local merchants about the preferred time frame for the meeting. Mayor Manzo reminded all that Deputy Mayor Clowney will be doing the tree lighting on December 3rd.

ADHOC – Committee Member Heim stated that the last scheduled meeting was cancelled.

REPORTS OF STANDING COMMITTEES:

BOARD OF HEALTH – Nothing new to report at this time, report is on file.

COMMUNICATIONS – Ms. Rieck reported that the E-newsletter is scheduled to go out in mid November, and encouraged Township Committee to submit articles for the November or December newsletter. Mayor Manzo inquired about the possibility of offering tours through the Wastewater Treatment Facility.

PUBLIC PROPERTY – Deputy Mayor Clowney referred to Dennis Chambers. Mr. Chambers reported that a meeting was held in which they reviewed the final punch list for the concession stand. A C.O. was issued for the Public Works facility, and they are hoping to be in there by Thanksgiving. Mr. Chambers informed Township Committee that the handicap sign issues at Ella Harris Park have been resolved, and that the guardrails on Main Street are in the process of being painted. Mayor Manzo inquired about ponding in front of a residence in Woodland Run, and asked what steps would be required to fix the problem. Mr. Chambers reported that they will be repairing some ‘sink holes’ in the area, and will look into the problem.

PUBLIC SAFETY – Chief Rodgers reported on a letter from Esther Pennell asking about changes in discharge times. Chief Rodgers confirmed that reservations are coming in for the Sr.’s holiday dinner.

WASTEWATER TREATMENT PLANT OPERATIONS REPORT – Mr. Gonskerkevis stated that his report is on file.

WASTE MANAGEMENT – Mayor Manzo has nothing new to report at this time.

FINANCE – Ms. Rieck is waiting for the sponsor’s quote for the 2011 Calendar, noting that substantial cuts may be needed on the number of hard copies. Ms. Rieck further reported that she is working on over-expenditures in the 2010 budget and will be hosting a Department Head meeting Wednesday to address budget issues.

TRICO JOINT INSURANCE FUND – Ms. Rieck stated that recent meetings were business as usual

LPAC – Deputy Mayor Clowney has nothing new to report at this time.

ORDINANCES AND RESOLUTIONS:

ORDINANCE NO. 24-2010 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 192 ENTITLED “SUBDIVISION OF LAND” OF THE CODE OF THE TOWNSHIP OF HARRISON (LIGHTING). Mr. Duffield noted that substantial revisions had been made which warrant a new 1st reading. (1st Reading October 18, 2010, Public Hearing November 15, 2010). Deputy Mayor Clowney made a motion to approve on first reading, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

Mayor Manzo asked for a vote on referring this matter to the Planning Board for further review. **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo

ORDINANCE NO. 25-2010 - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 174 ENTITLED "SITE PLANS, MAJOR" OF THE CODE OF THE TOWNSHIP OF HARRISON (LIGHTING). Mr. Duffield noted that substantial revisions had been made which warrant a new 1st reading. (1st Reading October 18, 2010, Public Hearing November 15, 2010). Deputy Mayor Clowney made a motion to approve on first reading, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None. Mayor Manzo asked for a vote on referring this matter to the Planning Board for further review. **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo

RESOLUTION NO. 183-2010 - RESOLUTION BY THE MAYOR AND TOWNSHIP COMMITTEE, OF THE TOWNSHIP OF HARRISON, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AUTHORIZING THE REFUND OF AN OVERPAYMENT OF PROPERTY TAXES PAID AGAINST B57.19 L40.01 (UNDERWOOD MEMORIAL HOSPITAL) DURING THE YEAR OF 2010 (AS PER THE GLOUCESTER COUNTY TAX ASSESSOR AND THE HARRISON TOWNSHIP TAX COLLECTOR) Deputy Mayor Clowney made a motion to approve, seconded by Mayor Manzo. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 184-2010 - RESOLUTION BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARRISON, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AWARDED A CONTRACT TO LEVEL-1 CONSTRUCTION, INC., 980 COLES MILL ROAD, WILLIAMSTOWN, NEW JERSEY FOR IMPROVEMENTS TO PUMP STATION NO. 3 Deputy Mayor Clowney made a motion to approve, seconded by Committee Member Shearer. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 185-2010 - A RESOLUTION BY THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY RELATIVE TO AUDIT CONTROLS REQUIRED FOR THE ISSUANCE OF STATUTORY BONDS BY THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND Deputy Mayor Clowney made a motion to approve, seconded by Committee Member Shearer. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 186 2010 - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON AUTHORIZING THE RELEASE OF MAINTENANCE BOND NOS. 08778065 AND 08778066 AND ACCEPTING THE FORM OF REPLACEMENT MAINTENANCE SURETY BONDS FOR PHASE II OF THE HARRISON RUN SUBDIVISION, AFFECTING A PARCEL KNOWN AS BLOCK 45, LOT 9 ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, RELATING TO PLANNING BOARD RESOLUTION NO. 96-2004 (AS PER RECOMMENDATION BY THE TOWNSHIP SOLICITOR)

Deputy Mayor Clowney made a motion to approve as per recommendation of the Township solicitor. The motion was seconded by Mayor Manzo and passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 187- 2010 - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON AUTHORIZING RELEASE OF EXPIRED MAINTENANCE BOND NO. S03301M PROVIDED BY DEVELOPMENT DESIGN CORPORATION, AFFECTING A PARCEL KNOWN AS BLOCK 34, LOTS 5, 6, 7 & 8 ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY. Committee Member Heim made a motion to approve, seconded by Committee Member Shearer. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 188-2010 - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON RECOGNIZING DENNIS CHAMBERS, WHO SERVES THE TOWNSHIP OF HARRISON AS SUPERINTENDENT OF PUBLIC WORKS / HEAD MECHANIC, FOR THE DISTINCTION OF BEING NAMED "HARRISON TOWNSHIP EMPLOYEE OF THE MONTH FOR OCTOBER 2010" Committee Member Heim made a motion to approve, seconded by Deputy Mayor Clowney read the resolution aloud. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 189-2010 - RESOLUTION AUTHORIZING THE RELEASE OF THE PERFORMANCE SURETY BOND AND MAINTENANCE SURETY BOND RELATING TO THE FOREST WOODS SUBDIVISION SALES TRAILER, EFFECTING A PARCEL KNOWN AS BLOCK 36, LOTS 12.03 AND 14 ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY (as per recommendation of the Township Solicitor) Deputy Mayor Clowney made a motion to approve, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 190-2010 - RESOLUTION BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARRISON, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET IN THE SUM OF \$1,560.00 AVAILABLE FROM THE "BULLET PROOF VEST PARTNERSHIP PROGRAM" Deputy Mayor Clowney made a motion to approve, seconded by Committee Member Diggons. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

RESOLUTION NO. 191-2010 - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON APPOINTING CONFLICT MUNICIPAL PROSECUTORS. Mayor Manzo inquired about a conflict in the past with A.J. Pastilli. Deputy Mayor Clowney made a motion to approve Resolution No. 191-2010, less A.J. Pastilli. The motion was seconded by Committee Member Diggons and passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

ENGINEERS REPORT: Mr. Cantwell clarified a mix-up between Forest Woods and Forest Walk. He went on to provide an update on the Bishop Road project, noting that work should begin shortly. Committee Member Diggons mentioned a complaint received from a Mullica Chase resident. Dennis Chambers is aware of the issue and the asphalt has been removed, and the road repairs completed.

ADMINISTRATOR'S REPORT: Ms. Rieck reported on a request from the Housing Officer, suggesting formal action be taken on 262 Mullica Hill Road to have maintenance issues resolved. Deputy Mayor Clowney to approve formal action, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

Ms. Rieck asked Township Committee's permission to allow Remington & Vernick to do a proposal on a crosswalk from Willowbrook to Ellis Harris Park. **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo.

A request was received by Ms. Rieck from resident Peter Veytsman, 208 Cattail Lane, expressing concerns for traffic and excessive speeding within the Casella Farms development. John Cantwell will confirm that speed limit signs are indeed posted.

Ms. Rieck reported that the County denied the Township's request for a 4-way stop at Cedar, however they will install additional stop and stop ahead signs on Sherwin Road. Ms. Zuccarino will look into the timeline for installation of the signs, and report back.

UNFINISHED BUSINESS: Mayor Manzo announced that the County has agreed to lend the Township their electronic sign, in order to forewarn residents of the planned conversion of Spicer Street to a one-way Street. Mayor Manzo reported that the light at High Street is still several weeks away, and it might make the best sense to hold off on the conversion of Spicer Street to see how traffic flows in the area once the light at High Street is installed.

NEW BUSINESS: Nothing at this time

OTHER MATTERS: Environmental Commission Membership Recommendation

Committee Member Shearer motioned to appoint Michael DiTeodoro as a regular member of the Environmental Commission, for a three (3) year term expiring December 31, 2011. The motion was seconded by Committee Member Heim and passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

Raffle Application - The Harrison Township PTA is requesting permission to hold a raffle on (Saturday) December 11, 2010 from 8:00 a.m. – 12:00 p.m., at the Harrison Township School. Proceeds will be used for various events and programs for the students. Chief Rodgers has completed his investigation and can no find reason for denial of the application. **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo.

Approval of Curfew / Trick or Treating Hours – Chief Rodgers has recommended the following hours for curfew / trick or treating, which are consistent with past years: 8:00 p.m. curfew beginning Saturday October 30, 2010 up to and including Sunday, October 31, 2010 for anyone under the age of 18 not accompanied by an adult. Recommended Trick or treat hours on Sunday October 31, 2010 are 3:00 p.m. to 8:00 p.m. **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo.

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Deputy Mayor Clowney suggested that Township Committee cancel the November 1st meeting due to the General Election. The motion was seconded by Committee Member Shearer and passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

PRIVILEGE OF THE FLOOR: Deputy Mayor Clowney motioned to open the meeting to the public, seconded by Committee Member Heim, motion carried at 9:14 p.m.

Chris Knisely, 72 N. Main Street – Discussed a valve box in the center of Main Street which is noisy when traffic crosses.

Deputy Mayor Clowney motioned to close the public portion of the meeting, seconded by Committee Member Heim, motion carried.

RESOLUTION NO. 192-2010 - OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARRISON, IN THE COUNTY OF GLOUCESTER, AND STATE OF NEW JERSEY AUTHORIZING EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-13 OF THE OPEN PUBLIC MEETINGS ACT. The subject matter for Executive Session pertains to "Contract negotiations with SLRD regarding the closure and post-closure activities at the Harris Landfill **NOT ADOPTED**

ADJOURNMENT OF MEETING: Committee Member Heim made a motion to adjourn.

Ms. Rieck reminded Township Committee of the matter on the agenda pertaining to the guardrail along Main Street. She suggested that the Mayor draft a letter requesting the State do the repair noting a safety hazard. Dennis Chambers will review the storm water issues. Committee Member Diggons inquired about the State's role, to which Ms. Rieck replied. Dennis Chambers reported that their (Goddard) basin ties into the culvert that goes under Rt 45. Committee Member Diggons explained that the PB engineer claims that the basin will improve the water flow. John Cantwell will go with Dennis Chambers to take a closer look at the situation. Chris Knisely 72 N. Main Street mentioned that the Twp is in the process of purchasing the Sisters' property.

Committee Member Shearer made a motion to adjourn at 9:30 p.m., seconded by Committee Member Diggons, motion carried.

Respectfully Submitted,

Diane L. Malloy, R.M.C.
Municipal Clerk