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**TOWNSHIP OF HARRISON  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
114 BRIDGETON PIKE, MULLICA HILL NJ 08062  
JANUARY 18, 2011 AT 7:30 P.M.**

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**MINUTES**

Mayor Louis Manzo called the meeting to order at 7:32 p.m. which was held at the Municipal Building.

**ROLL CALL:** Diane Malloy, Municipal Clerk, called the roll which resulted in the following members present: Deputy Mayor Clowney; Committee Member Diggons, Heim and Shearer; Mayor Manzo. Absent: None.

Others present: Carole Rieck, Administrator, John Cantwell, Township Engineer, John Moustakas in for Brian Duffield, Solicitor, Mike Gonserkevis, Dennis Chambers, Chief Rodgers and Maria Zuccarino, Assistant County Engineer

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT:** Ms. Malloy read the following statement: “In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of annual notice filed with the Gloucester County Times and the Courier Post newspapers and posted on the bulletin board in the municipal building on January 7<sup>TH</sup> 2011”.

Mayor Manzo called for a moment of remembrance for our military service members, followed by the flag salute.

**PRIVILEGE OF THE FLOOR:** Committee Member Heim motioned to open the meeting to the public, seconded by Committee Member Diggons, motion carried.

Steve Barlage, 26 Red Oak Drive – Expressed concerns with the bypass plans, specifically the twelve-foot barrier that is expected to be erected behind his property. Mr. Barlage met with Freeholder Wallace, who seemed to share his concerns. He asked Township Committee to intervene on his behalf, noting that he would allow the County access to his property if they would consider planting shrubs or something of that sort to block the view of the wall.

Mr. Barlage also inquired about small pieces of ‘undeveloped land’ which his HOA now is responsible for maintaining. John Moustakas will speak with the tax assessor to discuss the assessment on the property. Mr. Barlage stated that the installation of the bypass resulted in a loss of eight homes, putting a financial burden on the HOA to be carried by the remaining HOA members. Deputy Mayor Clowney will speak with Freeholder Wallace with regard to Mr. Barlage’s concerns.

Committee Member Clowney motioned to close the meeting to the public, seconded by Committee Member Shearer, motion carried.

**PAYMENT OF THE BILLS:** Deputy Mayor Clowney made a motion to approve all bills, seconded by Committee Member Diggons. The motion passed unanimously on the following vote:

**AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

**REPORTS OF SPECIAL COMMITTEES:**

**COUNTY LIAISON'S REPORT** – Mayor Manzo reported that he spoke with the county engineer with regard to the next phase of the bypass. Work in the area of the Harrison House is set to begin on or about February 15, 2011, as per Assistant County Engineer Maria Zuccarino.

7:56 p.m. – Mr. Moustakas left the meeting when Mr. Brian Duffield arrived.

**ENVIRONMENTAL COMMISSION** – Committee Member Heim reported that last Wednesday was the Environmental Commission's first meeting of the year. They intend to touch base with the high school to encourage local youth's involvement with the Commission. They will not be pursuing *Facebook* as a way of reaching out to residents, as previously discussed.

**RECREATION COMMISSION** – Committee Member Shearer reported that the Merchants will be holding their annual street fair, and that per Recreation Chairman Jack McElwee, the event falls on the same day as Harrison Township Day. Joe Pacera, 501 Cooper Wood Ct., suggested that perhaps the Merchants will consider scheduling the event later in the day, to avoid holding the event during the time in which the streets are closed for the parade. Committee Member Shearer will follow up with the merchants to discuss the matter further.

**ECONOMIC DEVELOPMENT COUNCIL** – Committee Member Shearer reported that the last scheduled meeting was canceled due to inclement weather. Mr. Shearer relayed the Council's interest in having several different types of meetings, i.e. a realtors' meeting. Joe Pacera, 501 Cooper Wood Ct., suggested that perhaps Township Committee representatives, as well as other board and commission members, meet with local realtors to offer information on what is required to begin the process of opening a business in town. At the Mayor's request Ms. Malloy will contact the necessary personnel to discuss scheduling.

**HISTORIC PRESERVATION** – Mayor Manzo deferred to Mr. Chris Knisely, 72 N. Main Street, who provided a short recap on the last meeting.

**LIAISON TO CLEARVIEW REGIONAL HIGH SCHOOL BOARD OF EDUCATION**- Committee Member Shearer reported that an unofficial agreement has been reached on the teachers' contract. Mayor Manzo spoke with Superintendent John Horchak as well as Mayor Tim Chell concerning an intended town hall meeting focusing on the dangers of social networking. The Mayor is interested in holding the meeting as soon as possible. Mr. Shearer will check availability of the 'key players', and report back to Township Committee. Committee Member Shearer reported that the police department now has limited access to the cameras at Clearview High School.

**LIAISON TO HARRISON TOWNSHIP SCHOOL BOARD OF EDUCATION** – Committee Member Diggons has nothing new to report at this time.

**LIAISON TO BOARD OF FIRE COMMISSIONERS** – Committee Member Heim reported that the next meeting is scheduled for tomorrow, and the fire district election will be held February 19<sup>TH</sup>. Committee Member Heim will report response times back to Township Committee, when received. Ms. Malloy will confirm the statutory requirements for opening and closing times for the polls.

LIAISON TO MULLICA HILL MERCHANTS ASSOCIATION – Mayor Manzo deferred to Joe Pacera, 501 Cooper Wood Ct. Mr. Pacera provided a brief recap on the concerns of the merchants with regard to the bypass, the Richwood project, and the new traffic light(s) in town. Mr. Pacera suggested that a member of Township Committee make every effort to attend the next meeting in an effort to open up the doors of communication between the Merchants and Township Committee. Mayor Manzo confirmed with Ms. Rieck that arrangements are being made to hold a special meeting with the merchants.

ADHOC – Committee Member Heim reported that the next meeting is scheduled for the last Monday of the month.

### **REPORTS OF STANDING COMMITTEES:**

BOARD OF HEALTH – Nothing new to report at this time, report is on file

COMMUNICATIONS – Ms. Rieck reported that the newsletter and township calendar are in process. Township Committee received an Email from the County GOP regarding a special dinner on February 3<sup>rd</sup>. Committee Member Heim will respond on behalf of Township Committee.

Discussion was had concerning the upcoming Mayor’s dinner, as well as Bowman & Company’s scheduled budget workshop.

PUBLIC PROPERTY – Dennis Chambers reported that his department has been busy with snow removal. He also noted that he received an email from Leslie McGeoch, EDC Chair, providing information on where ‘Parking’ signs may be placed in the downtown area. Mr. Pacera, 501 Cooper Wood Ct., inquired about the design of the sign and sign pole. Mr. Chambers will provide a sample of the chosen design for the sign prior to the next meeting.

Committee Member Shearer passed on concerns from Mr. Jim Malaby, owner of the Blue Plate, with regard to parking around the Weichert office. Chief Rodgers will address the concerns with Weichert personnel.

PUBLIC SAFETY – Chief Rodgers reported that the department has been utilizing a new intern to assist with various duties within the office.

WASTEWATER TREATMENT PLANT OPERATIONS REPORT – Mr. Gonskerkevis reported that existing sewer lines were discussed during the pre-construction meeting for Phase II of the bypass. Joe Pacera, 501 Cooper Wood Ct. spoke with the County Engineer who suggested that the existing lines either be replaced now, or sleeves be installed. Mayor Manzo added that he recently spoke with the county engineer concerning financing of this potential project.

WASTE MANAGEMENT – Mayor Manzo reported that trash collection seems to have been delayed this week. Committee Member Heim reported that collection trucks are expelling debris. Mr. Chambers asked that he be made aware of the time and place of any future incidents, so that he may address the matter with the collector. He will speak with the Public Works secretary to initiate a tracking system for trash / recyclable complaints. Mayor Manzo suggested delaying payment to the vendor, to which Ms. Rieck and Mr. Duffield responded.

FINANCE – Ms. Rieck reported that the temporary budget is in place, and the 2011 budget is in process.

TRICO JOINT INSURANCE FUND – Ms. Rieck reported that the most recent meeting was business of usual. She went on to report that the safety meeting is scheduled for February 24<sup>th</sup>, and asked Township Committee members to attend. Ms. Rieck reminded Township Committee of the upcoming ‘Newly Elected Officials’ seminar.

LPAC – Nothing to report at this time.

Mayor Manzo asked Mr. Duffield to provide information on the performance / maintenance guarantee posted for 70 N. Main Street. It was noted that Ms. Joan Halter, CPA, expressed extreme frustration with the Township’s requirement for posting a maintenance bond against the improvements made to her property.

Mr. Duffield will work with the Planning Board to do an Ordinance to amend the current Ordinance, in order to be more business friendly. Mr. Pacera asked that the changes be made only for the downtown area. Ms. Rieck suggested that perhaps the changes apply only to properties under a particular lot size.

#### **ORDINANCES AND RESOLUTIONS:**

**ORDINANCE NO. 01-2011** - AN ORDINANCE OF THE MAYOR AND COMMITTEE OF TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 159 ENTITLED “PROPERTY MAINTENANCE” OF THE CODE OF THE TOWNSHIP OF HARRISON (1<sup>st</sup> Reading January 18, 2011, Public Hearing February 7, 2011) Committee Member Diggons made a motion to adopt on first reading, seconded by Committee Member Heim. Mr. Duffield offered an explanation of the intent of the Ordinance. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

**ORDINANCE NO. 02-2011** - AN ORDINANCE OF THE TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 204 OF THE CODE OF THE TOWNSHIP OF HARRISON ENTITLED “TOWING” (1<sup>st</sup> Reading January 18, 2011, Public Hearing February 7, 2011) Deputy Mayor Clowney made a motion to adopt on first reading, seconded by Committee Member Diggons. Mr. Duffield provided Township Committee with a synopsis of the intent of this Ordinance. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

**RESOLUTION NO. 046-2011** - RESOLUTION BY THE TOWNSHIP COMMITTEE, OF THE TOWNSHIP OF HARRISON, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AUTHORIZING THE REFUND OF TAXES INADVERTENTLY PAID TO THE TOWNSHIP OF HARRISON, RELATIVE TO B55.05 L13. Deputy Mayor Clowney made a motion to adopt, seconded by Mayor Manzo. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

**RESOLUTION NO. 047- 2011** - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON DENYING RELEASE OF THE PERFORMANCE GUARANTEE FOR THE CINGULAR WIRELESS SITE IMPROVEMENTS/TOWER PROJECT, AFFECTING A PARCEL KNOWN AS 18 EAST AVENUE, BLOCK 62, LOT 1 ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, RELATING TO ZONING BOARD RESOLUTION NO. 14-2005. Deputy Mayor Clowney made a motion to adopt, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

**RESOLUTION NO. 048-2011** - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON AUTHORIZING RELEASE OF THE MAINTENANCE BONDS PROVIDED BY PAPARONE AT SARATOGA, L.L.C. FOR SECTIONS 2 AND 3 OF THE MANORS AT SARATOGA SUBDIVISION, AFFECTING A PARCEL KNOWN AS BLOCK 54, LOT 4.01 ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF HARRISON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, RELATING TO PLANNING BOARD RESOLUTION NO. 29-2001 Committee Member Heim made a motion to adopt, seconded by Committee Member Shearer. Mr. Cantwell provided a brief explanation to Township Committee on the developer's intent. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** Committee Member Diggons.

**RESOLUTION NO. 049-2011** - RESOLUTION BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARRISON, IN THE COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY APPROVING A TOWING FEE SCHEDULE IN ACCORDANCE WITH YEARLY PROVISIONS OF CHAPTER 204 OF THE CODE OF THE TOWNSHIP OF HARRISON; AND AWARDED TOWING CONTRACTS FOR A PERIOD OF TWO MONTHS BEGINNING JANUARY 1, 2011 THROUGH FEBRUARY 28, 2011. Committee Member Shearer made a motion to adopt, seconded by Mayor Manzo. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

**RESOLUTION NO. 050-2011** - RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARRISON, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY TO CANCEL MUNICIPAL COURT BALANCES. Committee Member Heim made a motion to adopt, seconded by Committee Member Diggons. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

**RESOLUTION NO. 051-2011** - RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARRISON , IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY TO CANCEL MUNICIPAL COURT BALANCES. Committee Member Heim made a motion to adopt, seconded by Committee Member Diggons. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

**RESOLUTION NO. 052-2011** - RESOLUTION BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARRISON, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AUTHORIZING AND APPROVING CHANGE ORDER NO. 4 TO THE CONTRACT WITH MARTELL CONSTRUCTION FOR THE HARRISON TOWNSHIP SOCCER COMPLEX CONCESSION BUILDING. Deputy Mayor Clowney made a motion to adopt, seconded by Committee Member Diggons. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

**RESOLUTION NO. 053-2011** - RESOLUTION BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARRISON, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AUTHORIZING AND APPROVING CHANGE ORDER NO. 5 TO THE CONTRACT WITH MARTELL CONSTRUCTION FOR THE HARRISON TOWNSHIP SOCCER COMPLEX CONCESSION BUILDING. Deputy Mayor Clowney made a motion to adopt, seconded by Committee Member Diggons. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

**RESOLUTION NO. 054-2011** RESOLUTION BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARRISON IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AUTHORIZING AND APPROVING THE APPOINTMENT OF CONTACT PEOPLE FOR THE EMPLOYMENT PRACTICES LIABILITY HELPLINE FOR THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND Deputy Mayor Clowney made a motion to adopt, seconded by Committee Member Heim. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

**RESOLUTION NO. 055-2011** - RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF HARRISON AUTHORIZING THE MAYOR AND CLERK TO EXECUTE AGREEMENTS WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION ("NJDOT") RELATING TO EASEMENT ACQUISITION FOR THE ROUTE 322 MULLICA HILL DAM RECONSTRUCTION PROJECT. Committee Member Heim made a motion to adopt, seconded by Deputy Mayor Clowney. The motion passed unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

**ENGINEERS REPORT:** Mr. Cantwell reported on some upcoming grant opportunities for which the Township may be eligible.

**ADMINISTRATOR'S REPORT:** Ms. Rieck requested authorization to advertise for Special Counsel for matters related to the wastewater treatment facility. Committee Member Shearer made a motion to approve the request, seconded by Mayor Manzo. **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo.

Ms. Rieck provided information on the upcoming seminar being held by Bowman and Company, on Tuesday, January 25th and Thursday, February 3<sup>rd</sup>.

Ms. Rieck asked that Township Committee consider approving a 7:00 p.m. closing time for all Municipal offices which are currently open until 7:30 and 8:00 p.m., on the first and third Monday of each month. **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo.

Ms. Rieck passed on a request from Merchants' Association for temporary signage advertising special events – The Merchants' Association has requested approval to place 18" x 24" signs to promote the following events:

Antiques Street Fair: 4/30 - Signs displayed 4/02 – 5/02  
Memorial Day Sidewalk Sale: 5/30 – Signs displayed 5/2 – 6/1  
Labor Day Sidewalk Sale: 9/5 – Signs displayed 8/7 – 9/6  
Fall Festival: 10/8 & 10/9 – Signs displayed 9/16 – 10/10  
Christmas in the Village: 12/3 – Signs displayed 11/5 – 12/4

Based upon prior approvals, it was suggested that thirty (30) signs be permitted. **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo.

Ms. Rieck reported on a request from Debbie Baldasarre requesting permission to display signs advertising Helping Hands Hoagie Sale on Super Bowl Sunday. It was also suggested that the information be placed on the Township's website. The event will be held at Clearview Regional High School to benefit two local children who are battling cancer, and signs will be removed following the event. **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo.

Ms. Rieck offered a tentative date of Wednesday, February 16<sup>th</sup> at 7:00 p.m. for the Merchants' Association Meeting, and Saturday March 5<sup>th</sup> at 11:00 a.m. for the Homeowners Association Meeting. Mayor Manzo stated he is unavailable March 5<sup>th</sup> but will check his calendar for March 12<sup>th</sup>.

Discussion was had with regard to safety concerns at Cedar Road and Sherwin Road. Mayor Manzo expressed the need for extra attention to speed limit enforcement in this area. Chief Rodgers will see that extra patrols are made in the area.

**UNFINISHED BUSINESS: Nothing at this time**

**NEW BUSINESS: Mullica Hill Merchants – 'Welcome to Historic Mullica Hill' signage.** Joe Pacera, 501 Cooper Wood Ct. suggested the existing 'Welcome to Harrison Township' and 'Welcome to Historic Mullica Hill' signs be replaced with new, larger signs. Township Committee agreed to retain the 'front porch' motif on a wooden sign on black poles. Deputy Mayor Clowney suggested moving the 'Eric and John Mullica' sign from its current location. Township Committee agreed that the area near the new traffic light at Mullica Road would be a more practical location for the sign.

Mayor Manzo requested the Planning Board do a study on the property across the street from CVS, to determine whether it is an area eligible for redevelopment. Deputy Mayor Clowney motioned to approve the request, seconded by Committee Member Heim. **RESOLUTION NO. 056-2011** was adopted unanimously on the following vote: **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

**OTHER MATTERS: HPC Appointee Niki Trunk.** Committee Member Diggons made a motion to accept Ms. Trunk's declination of appointment to the Historic Preservation Committee, due to the conflict caused by her current appointment on the Planning Board. The motion was seconded by Committee Member Shearer. **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo.

Deputy Mayor Clowney suggested that a report on the Veterans' Commission be included within the reports of special committees during Regular Business Meetings. **AYES:** Deputy Mayor Clowney, Committee Member Diggons, Committee Member Heim, Committee Member Shearer, Mayor Manzo.

Township Committee agreed to Deputy Mayor Clowney's request to have engraved brick pavers installed around the Veteran's monument. Deputy Mayor Clowney provided a list of merchants offering discounts to Veterans, and would like to spread the word and perhaps post the information at a county level, to which Township Committee agreed.

Deputy Mayor Clowney reminded Township Committee that the annual 'Read Across America' program will be held in March, and he will touch base with the schools to discuss reading to students.

**PRIVILEGE OF THE FLOOR:** Committee Member Diggons motioned to open the meeting to the public, seconded by Committee Member Heim, motion carried at 9:23 p.m.

Chris Knisely, 72 N. Main Street – Thanked Township Committee for considering Ms. Halter's issues in order to make the Township more business friendly. Mr. Knisely also inquired about the timing of the lights for pedestrian crossing in front of Harmony Fire Company. Ms. Zuccarino will look into the matter and report back. Mr. Knisely asked for an update at the light at High Street. Mayor Manzo will inquire as to when the light will be operational, and report back. Mr. Knisely suggested that the Township take photos of local events for posting on the website. Maria will check to see if the County can send some photos over to us. Mayor Manzo thanked Mr. Knisely for the suggestion

Deputy Mayor Clowney motioned to close the meeting to the public, seconded by Committee Member Heim motion carried.

**ADJOURNMENT OF MEETING:** Deputy Mayor Clowney made a motion to adjourn at 10:22 p.m., seconded by Committee Member Heim, motion carried, meeting adjourned.

Respectfully Submitted,

Diane L. Malloy, R.M.C.  
Municipal Clerk