

**HARRISON TOWNSHIP PLANNING BOARD  
REORGANIZATION MEETING - MINUTES  
JANUARY 6, 2011- TIME: 7:02 P.M.  
PAGE 1 of 4**

---

Susanne H. Rhudy called the meeting to order at 7:02 P.M. The meeting was held in the Municipal Building with the following Planning Board members present: Joseph Pacera; Jack McElwee; Nancy Kowalik; Santo Maccherone; Steve Dickson; Louis Manzo; Matt Diggons; Mark Reidenauer; and Bill Madara. Absent: Niki Trunk.

Others present: Joan Adams, Esq., Justin Gibson, P.E, Ronald Moore, and Susanne Rhudy.

**OPEN PUBLIC MEETINGS ACT**

Ms. Rhudy read the following statement into the record: "In compliance with Chapter 231 of the Public Laws of 1975 notice of this meeting was given by way of notice filed with the Gloucester County Times and posted on the bulletin board in the municipal building on January 8, 2010."

**FLAG SALUTE**

Ms. Rhudy led in the salute to the flag.

**ANNOUNCEMENT OF NEW MEMBERSHIP APPOINTMENTS**

Ms. Rhudy announced the following appointments to the Planning Board: Nancy Kowalik, Class 2 to a 1 year term which will expire in 2011; and Bill Madara, Class 4, Alternate #2 to a 2 year term which will expire in 2012.

**NOMINATION AND APPOINTMENT OF CHAIRMAN OF THE PLANNING BOARD FOR THE YEAR 2011.**

Ms. Rhudy opened the floor for nominations for the position of Chairman of the Planning Board for the year 2011. Jack McElwee nominated Joseph Pacera for the position of Planning Board Chairman. Santo Maccherone seconded the motion. Ms. Rhudy asked if there were any further nominations and as there were no further nominations, Nancy Kowalik made a motion to close the nominations. The motion was seconded by Matt Diggons. Nancy Kowalik made a motion to appoint Joseph Pacera. Jack McElwee seconded the motion and a Roll Call Vote was taken: Joseph Pacera – Aye; Jack McElwee – Aye; Nancy Kowalik – Aye; Santo Maccherone – Aye; Steve Dickson – Aye; Lou Manzo – Aye; Matt Diggons – Aye; Mark Reidenauer – Aye; Bill Madara - Aye.

**NOMINATION AND APPOINTMENT OF VICE CHAIRMAN OF THE PLANNING BOARD FOR THE YEAR 2011.**

Ms. Rhudy opened the floor for nominations for the position of Vice Chairman of the Planning Board for the year 2011. Joseph Pacera nominated Jack McElwee for the position of Planning Board Vice Chairman. Nancy Kowalik seconded the motion. Ms. Rhudy asked if there were any further nominations and as there were no further

**HARRISON TOWNSHIP PLANNING BOARD  
REORGANIZATION MEETING - MINUTES  
JANUARY 6, 2011- TIME: 7:02 P.M.  
PAGE 2 of 4**

---

nominations, Santo Maccherone made a motion to close the nominations. The motion was seconded by Matt Diggons. Joseph Pacera made a motion to appoint Jack McElwee. Mark Reidenauer seconded the motion and a Roll Call Vote was taken: Joseph Pacera – Aye; Jack McElwee – Aye; Nancy Kowalik – Aye; Santo Maccherone – Aye; Steve Dickson – Aye; Lou Manzo – Aye; Matt Diggons – Aye; Mark Reidenauer – Aye; Bill Madara - Aye.

Mayor Manzo gave the oath of office to Joseph Pacera and Jack McElwee, and Chairman Pacera assumed the Chair.

**RESOLUTIONS:**

Chairman Pacera read the following resolutions by title:

**Resolution No. 1-2011** – Establishing Time and Place of Planning Board Public Meetings for the year 2011

Jack McElwee made a motion to approve Resolution 1-2011. Matt Diggons seconded the motion. A Roll Call Vote was taken: Joseph Pacera – Aye; Jack McElwee – Aye; Nancy Kowalik – Aye; Santo Maccherone – Aye; Steve Dickson – Aye; Lou Manzo – Aye; Matt Diggons – Aye; Mark Reidenauer – Aye; Bill Madara - Aye.

**Resolution No. 2-2011** – Designation of Planning Board's Official Newspaper for the year 2011

Jack McElwee made a motion to adopt the Gloucester County Times first and the Courier Post second and to approve Resolution 2-2011. Nancy Kowalik seconded the motion. A Roll Call Vote was taken: Joseph Pacera – Aye; Jack McElwee – Aye; Nancy Kowalik – Aye; Santo Maccherone – Aye; Steve Dickson – Aye; Lou Manzo – Aye; Matt Diggons – Aye; Mark Reidenauer – Aye; Bill Madara - Aye.

**Resolution No. 3-2011** – Naming Planning Board Depository for the year 2011

Jack McElwee made a motion to name Susquehanna Patriot Bank as the depository and adopt Resolution No. 3-2011. The motion was seconded by Nancy Kowalik. The Board discussed whether the depository could be changed to any of the new banks in town. A Roll Call Vote was taken: Joseph Pacera – Aye; Jack McElwee – Aye; Nancy Kowalik – Aye; Santo Maccherone – Aye; Steve Dickson – Aye; Lou Manzo – Aye; Matt Diggons – Aye; Mark Reidenauer – Aye; Bill Madara - Aye.

**Resolution No. 4-2011** – Designation of the Planning Board Solicitor for the year 2011

Joseph Pacera made a motion to nominate Joan Adams, Esq. as Solicitor to the Planning Board for the year 2011. Santo Maccherone seconded the motion. Jack McElwee made a motion to appoint Ms. Adams and adopt Resolution 4-2011. Mark

**HARRISON TOWNSHIP PLANNING BOARD  
REORGANIZATION MEETING - MINUTES  
JANUARY 6, 2011- TIME: 7:02 P.M.  
PAGE 3 of 4**

---

Reidenauer seconded the motion. A Roll Call Vote was taken: Joseph Pacera – Aye; Jack McElwee – Aye; Nancy Kowalik – Aye; Santo Maccherone – Aye; Steve Dickson – Aye; Lou Manzo – Aye; Matt Diggons – Aye; Mark Reidenauer – Aye; Bill Madara - Aye.

**Resolution No. 5-2011** – Designation of Planning Board Engineer for the year 2011

Jack McElwee made a motion to nominate Pennoni Associates as Engineer to the Planning Board for the year 2011. Santo Maccherone seconded the motion. Jack McElwee made a motion to appoint Pennoni and adopt Resolution 5-2011. Nancy Kowalik seconded the motion. A Roll Call Vote was taken: Joseph Pacera – Aye; Jack McElwee – Aye; Nancy Kowalik – Aye; Santo Maccherone – Aye; Steve Dickson – Aye; Lou Manzo – Aye; Matt Diggons – Aye; Mark Reidenauer – Aye; Bill Madara - Aye.

**Resolution No. 6-2011** – Designation of Planning Board Planner for the year 2011

Jack McElwee made a motion to nominate Group Melvin Design as Planner to the Planning Board for the year 2011. Nancy Kowalik seconded the motion. Jack McElwee made a motion to appoint Pennoni and adopt Resolution 6-2011. Nancy Kowalik seconded the motion. A Roll Call Vote was taken: Joseph Pacera – Aye; Jack McElwee – Aye; Nancy Kowalik – Aye; Santo Maccherone – Aye; Steve Dickson – Aye; Lou Manzo – Aye; Matt Diggons – Aye; Mark Reidenauer – Aye; Bill Madara - Aye.

**Resolution No. 7-2011** - Designation of Planning Board Secretary for the year 2011

Jack McElwee made a motion to nominate Susanne Rhudy as Secretary to the Planning Board for the year 2011. Mark Reidenauer seconded the motion. Jack McElwee made a motion to appoint Ms. Rhudy and adopt Resolution 7-2011. Steve Dickson seconded the motion. A Roll Call Vote was taken: Joseph Pacera – Aye; Jack McElwee – Aye; Nancy Kowalik – Aye; Santo Maccherone – Aye; Steve Dickson – Aye; Lou Manzo – Aye; Matt Diggons – Aye; Mark Reidenauer – Aye; Bill Madara - Aye.

**Resolution No. 8-2011** - Designation of Planning Board Special Projects Engineer for the year 2011

Jack McElwee made a motion to nominate Remington & Vernick as Special Projects Engineer to the Planning Board for the year 2011. Nancy Kowalik seconded the motion. Jack McElwee made a motion to appoint Remington & Vernick and adopt Resolution 8-2011. Nancy Kowalik seconded the motion. A Roll Call Vote was taken: Joseph Pacera – Aye; Jack McElwee – Aye; Nancy Kowalik – Aye; Santo Maccherone – Aye; Steve Dickson – Aye; Lou Manzo – Aye; Matt Diggons – Aye; Mark Reidenauer – Aye; Bill Madara - Aye.

**HARRISON TOWNSHIP PLANNING BOARD  
REORGANIZATION MEETING - MINUTES  
JANUARY 6, 2011- TIME: 7:02 P.M.  
PAGE 4 of 4**

---

Mayor Manzo gave the oath of office Joan Adams, Justin Gibson, Robert Melvin, and Susanne Rhudy.

Chairman Pacera said the Master Plan Review Committee members would be: Joseph Pacera, Jack McElwee, Niki Trunk, and Nancy Kowalik. If a member of the subcommittee finds that they are not able to attend a meeting, they must arrange for another Planning Board member to attend in their place.

**ADJOURNMENT:** As there was no further business to conduct, Santo Maccherone made a motion to adjourn the meeting. Jack McElwee seconded the motion and the motion was approved by a unanimous vote. The meeting was adjourned at 7:19 p.m.

Respectfully submitted,

Susanne H. Rhudy  
Planning Board Secretary